

# OCEANA COUNTY COUNCIL ON AGING

2018 ANNUAL REPORT



Oceana County  
Council on Aging  
*Hart, Michigan*

[www.oceanacoa.com](http://www.oceanacoa.com)

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## MISSION STATEMENT

The Oceana County Council on Aging is a nonprofit agency that promotes and safeguards the independence and well-being of individuals 60 years of age and older by providing services, information and support to the residents of Oceana County.



## 2018 BOARD OF DIRECTORS

**Richard Walsworth**

President

**Judie McGovern**

Past President

**Ron Rash**

Vice President

**Robert Blackmer**

Treasurer

**Paul Inglis**

Past Treasurer

**Selden Novotny**

Secretary

**Mary Lulich**

**Sally DeFreitas**

# 2018 TRANSPORTATION ADVISORY COUNCIL

**Teresa Root**

Oceana ISD

**Amy Florea**

Senior Resources

**Lianna Doerr**

Department of Human Resources

**Mike Nekola**

West Michigan Community Mental Health Services

**Lysa Andritsis**

Disability Connections

**Valerie Schultz**

MDOT

**Janice Sobers**

Shelby Resident

**Jennifer Johnson**

Hart Resident

# 2018 STAFF DIRECTORY

**Kathleen Premer**  
Executive Director

**Stephanie Moore, SPMD.SDC**  
Associate Director, Program Developer/  
Volunteer Coordinator

**Abby Wroble, MSW**  
Senior Care Service Coordinator

**Vicki Platt, RN**  
Registered Nurse

**Kay Butcher**  
Finance Coordinator

**Roma Battice**  
Transportation Coordinator

**Dorothy Kamhout**  
Homemaking Program Manager/  
Billing Clerk

**Tami Smith**  
Manager Operations Adult Day Care

**Lydia VandeZande**  
Food Service Coordinator

**Nancy Symko, Ginny Bacon**  
Program Assistant

**Kathy Bebe, Sally Forner, Phyllis Shance**  
Kitchen Assistants

**Tami Schultz, John Merten, Mary Jo Schaner**  
Full time Bus Drivers

**Deb Harden, Merle Marsman, Wayne Tingley**  
Part time Bus Drivers

**Linda Keeler, Dorene Bradley**  
Homemakers

**Crystal Pretty, Laura Aho,  
Marjorie Smith, Michelle Johnson, Joanne Beyer,  
Holly Schultz, Jodie Aho, Melissa Guerrero**  
Home Health Aide/  
Personal Care Assistants

**Linus Moser, Miriam Kessler**  
World Horizon Resident Volunteer

# SERVICES AND PROGRAMS

*The Oceana County Council on Aging was created in 1971 to promote and safeguard the independence and well-being of individuals 60 years of age and older. The Council on Aging provides services and programs for Oceana County senior citizens and in some instances, residents of all ages. The following is an overview of services and programs.*

## **SENIOR CARE SERVICES (CASE COORDINATION AND SUPPORT)**

Case Coordination and Support are key elements in preventing institutionalization by providing counseling for, access to, coordination and follow-up of services for persons who have multiple needs. Seniors or their families seeking information regarding services are referred to the Case Coordination Staff who will assess the individual needs, develop and monitor a service plan and identify and communicate with appropriate community agencies to arrange for services.

## **ADULT DAY CARE SERVICE (OUR FRIEND'S HOUSE)**

Adult Day Care provides exceptional adult day care in a home-like, safe, and welcoming setting; with activities provided by professional and compassionate staff. Our Friend's House is located in Hart at 314 Washington St. on the corner of Hart and Washington.

## **BUS TRANSPORTATION**

Transportation within Oceana County is provided for all seniors through the bus transportation program. This program is available to all residents of the County. Seniors and the handicapped receive first priority in order to receive support services, reduce isolation and promote independent living.

## **VOLUNTEER DRIVING TRANSPORTATION**

The Oceana County Council on Aging provides volunteer driving transportation for seniors who need transportation to and from medical appointments outside of Oceana County.

## **CONGREGATE MEALS**

The Oceana County Council on Aging provides a home-cooked meal program at the "Center" in Hart five days a week. These meals are prepared on-site and are open to everyone with one-day advance reservation. The cost is \$6.00 per meal or a discount of .50 on each meal if a weekly meal ticket is purchased. Seniors with limited income are eligible for discounted vouchers based on income level. Menus are posted in the local newspaper, broadcasters over the radio on FM 105.7 and in the OCCOA monthly program calendar update and are available at the Center.

## **HOMEBOUND PICNICS**

Homebound seniors or those recovering from recent surgery or medical treatment receive bi-monthly home-cooked home delivered meals and visits from volunteers on special occasions during the year. Meals are prepared in our kitchen and delivered with tablecloths and china for an instant gourmet picnic in the senior's home. Volunteers who deliver these meals are asked to stay and enjoy the meal with the homebound senior providing companionship and conversation that is enjoyed by all parties.

## **HOMEMAKING PROGRAM**

The Oceana County Council on Aging provides a Homemaker Program for qualified senior citizens. This program provides for routine household tasks to maintain an adequate living environment for older individuals with functional limitations. The tasks may include housekeeping, laundry, meal preparation and a variety of other services.

## **MEDICARE, MEDICAID ASSISTANCE PROGRAM (MMAP)**

The MMAP program assists seniors with Medicare and Medicaid problems. An explanation of coverage, bills and statement assists the senior in understanding these programs.

## **HOME HEALTH CARE PROVIDERS**

The Council on Aging has developed a directory of caregivers for seniors who are unable to provide proper care for themselves.

## **TAX ASSISTANCE**

Volunteers and staff assist seniors in filing for their Property Tax Credits and Home Heating Credits.

## **LOAN CLOSET**

A loan closet of durable medical equipment such as walkers, canes and wheelchairs is available to seniors.



## **HEALTH CARE SERVICES**

The Oceana County Council on Aging frequently offers health care clinics including hearing, foot care, health screenings, blood pressure monitoring, nutrition classes and other health care related services. A Flu Shot Clinic is also offered at the Center in the fall of each year.

## **SPECIAL PROGRAMS/EVENTS**

The Council on Aging frequently provides special programs and events around holidays and other special times of the year. Generally, these programs or events are focused around a meal with entertainment or an educational experience. The Center also provides one or two evenings a year an Ethnic Dinner(s) with Guest Chefs preparing a special five course meal. This event is open to the public with advanced reservations.

## **HEALTH AND FITNESS**

Fitness classes are offered at the Center and a walking club at the American Legion in Hesperia. Classes through the Health Department and MSU Extension provides educational opportunities for seniors to learn about healthful eating and fitness.

## **COMPUTER CLASSES**

Individual computer classes are available during regular Center hours Monday through Friday. Internet access (Wi-Fi) is available during regular office hours. Beginner to advanced computer classes are offered and taught on a one to one basis by the World Horizon Volunteer.

## **TRIPS AND TRAVEL OPPORTUNITIES**

The Council on Aging provides monthly trips or outings to local points of interest, dinners out, ladies teas, movies and the Broadway Theater Program in Grand Rapids. Extended escorted travel trips are also offered throughout the year. These trips are paid for solely by the individual who takes the trip.

## **COMMUNITY FACILITY**

The Oceana County Council on Aging has a facility also referred to as the "Center". This facility is available to seniors and other community organizations, agencies and not-for-profit groups for programs, events and training for a nominal donation.

# SENIOR CARE SERVICES

*These services are funded by donations, millage money and client cost share for service.*

## CARE MANAGEMENT

Care Management is a program that locates, mobilizes, and manages a variety of home care and other services needed by persons 60 years of age and older at risk of nursing facility placement. In-home assessments are conducted to identify needs and appropriate services are secured to enable the client to remain at home.

## HOMEMAKING

Staff provide and maintain an adequate living environment for seniors 60 years and older. Tasks included but not limited to: Housekeeping, laundry, meal preparation, errands and companionship.

## RESPIRE AND PERSONNEL CARE

Home Health Aides provide in-home respite and personnel care that allows a caregiver to take a break from the day-to-day duties while the person in their care receives assistance from qualified individuals. Respite care can be very beneficial to the health and well-being of the person providing care as well as the person needing care.



## OTHER SERVICES INCLUDE

Adult Day Care  
Advocacy  
Care Trak  
Caregiver Directory  
Caregiver Services

Caregiver Support  
Case Coordination  
Fall Prevention Classes  
Homebound Picnics  
Homebound Tax Credit

Homemaking Service  
Matter of Balance Classes  
Medicaid Waiver  
MMAP (Medicare, Medicaid Assistance Program)

Nutritional Education  
Personal Care Service  
Phone Reassurance  
Respite Care Service

## SENIOR CARE SERVICES 2018 STATISTICS

### TOTAL NUMBERS

NUMBER OF SENIORS SERVED	196
HOMEMAKERS	2
HOME HEALTH AIDES	3
PERSONAL CARE AIDES	5

### IN- HOME CARE

HOURS OF CARE PROVIDED	10,051
REVENUE	\$129,209

### ADULT DAY CARE

HOURS OF CARE PROVIDED	2,692
VOLUNTEER HOURS	951
TRANSPORTATION FOR ADC (total rides)	1,020
TOTAL CLIENTS/ADD. SERVED	13/24
REVENUE	\$22,640

## TRANSPORTATION

The transportation program operated by the Oceana County Council on Aging, provides transportation services for seniors (age 60+), physically handicapped individuals and the general public when possible throughout Oceana County.

The Oceana County Council on Aging Transportation Program is a demand response system giving seniors and the physically handicapped first priority on all rides. It is committed to ensuring that no person is excluded from participation in, or denied benefits of its Transportation Service on the basis of race, color, or national origin, as protected by Title VI in Federal Transit Administration (FTA) Circular 4702.1.B.



### **BUS TRANSPORTATION**

Demand Response system giving first priority to seniors and handicapped individuals. Public transportation for the general public of Oceana County. Reservations for rides must be made 48 hours in advance.



### **VOLUNTEER DRIVING**

Providing senior transportation for out of county non-emergency medical appointments by volunteer drivers. Advanced reservations must be made.

## TRANSPORTATION 2018 STATISTICS

### BUS TRANSPORTATION

SENIOR RIDES	1,768
SENIOR DISABLED RIDES	5,191
NON-SENIOR RIDES	681
NON-SENIOR DISABLED RIDES	6,412
<b>TOTAL RIDES</b>	<b>14,052</b>
<b>TOTAL MILES</b>	<b>130,512</b>

### VOLUNTEER DRIVING

SENIOR RIDES	119
SENIOR DISABLED RIDES	592
<b>TOTAL RIDES</b>	<b>711</b>
<b>TOTAL MILES</b>	<b>32,355</b>



# CENTER PROGRAMS

## HOME COOKED MEAL PROGRAM

- Breakfast - served Thursdays at 8:30am
- Lunch - served Monday – Friday at noon

## HEALTH CARE CLINICS

- Health Education
- Diabetes Education
- Blood Pressure Clinics
- Hearing Clinics
- Foot Care Clinic
- Annual Flu Shot Clinic
- Hearing Clinic
- Health Education Classes
- Chair Massage

## SPECIAL PROGRAMS AND EVENTS

- Holiday Celebrations
- Intergenerational Programs (World Horizon, ABC Club)

## RECREATIONAL AND EDUCATIONAL CLASSES

- Fitness Classes
- Computer Classes
- Hesperia Fitness
- Craft Classes
- Sip & Knit
- Board Games
- Theater Club
- Ethnic Dinner
- Kaffee Klatsch
- Painting

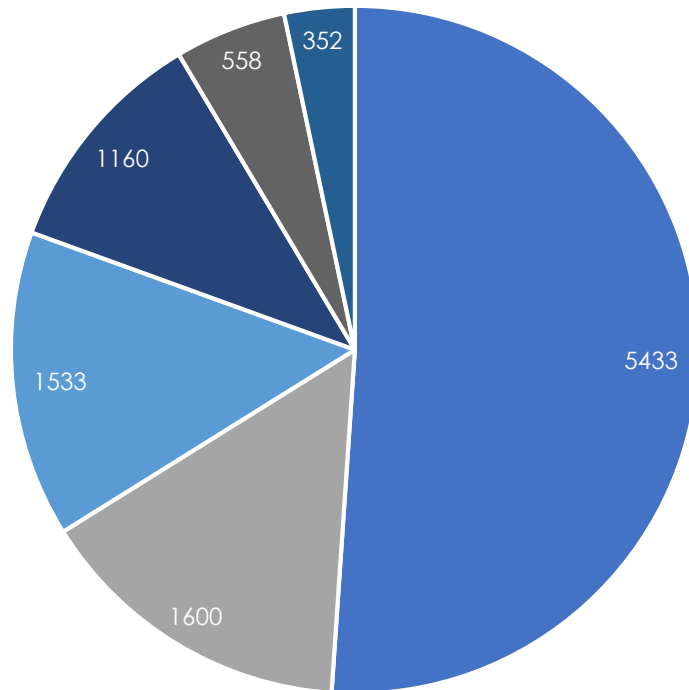
## SENIOR TRIPS

- Day Trips
- Extended Escorted Trips



# CENTER PROGRAMS 2018 STATISTICS

PROGRAM PARTICIPATION



■ Social ■ Intergenerational ■ Fitness ■ Educational ■ Health ■ Outings

<b>MEALS SERVED</b>
13,635
<b>VOLUNTEER HOURS</b>
3,446

## BUDGET SUMMARY

	ACTUAL 2017 FINAL	ORIGINAL 2018	AMENDED 2018	YTD 11/30/2018	DECEMBER ACTIVITY	YTD 12/31/2018	% of BUDGET
<b>INCOME</b>							
ADS	\$ 40.294	\$ 48.500,00	\$ 32.500,00	\$ 19.938,44	\$ 3.784,38	\$ 23.722,82	73%
CAP OUTLAY	\$ 2.225	\$ -	\$ -	\$ 15.000,00	\$ -	\$ 15.000,00	
FACILITY	\$ 3.825	\$ 5.000,00	\$ 4.000,00	\$ 4.600,00	\$ (25,00)	\$ 4.575,00	114%
GEN. ADMN.	\$ 2.609	\$ 4.000,00	\$ 4.000,00	\$ 1.982,43	\$ 98,68	\$ 2.081,11	52%
PROG.	\$ 97.910	\$ 103.500,00	\$ 105.000,00	\$ 74.469,54	\$ 6.265,80	\$ 80.735,34	77%
SCS	\$ 93.285	\$ 131.620,00	\$ 142.620,00	\$ 124.440,05	\$ 8.318,50	\$ 132.758,55	93%
TRANS.	\$ 305.556	\$ 208.900,00	\$ 201.400,00	\$ 378.924,25	\$ 18.065,84	\$ 396.990,09	197%
MILLAGE	\$ 870.053	\$ 855.026,00	\$ 870.719,00	\$ 871.269,30	\$ -	\$ 871.269,30	100%
YEAR-END BALANCE	\$ 23.968	\$ -					
<b>TOTAL INCOME</b>	<b>\$ 1.439.726</b>	<b>\$ 1.356.546,00</b>	<b>\$ 1.360.239,00</b>	<b>\$ 1.490.624,01</b>	<b>\$ 36.508,20</b>	<b>\$ 1.527.132,21</b>	<b>112%</b>
<b>EXPENSE</b>							
ADS	\$ 94.758	\$ 100.353,00	\$ 91.300,00	\$ 84.726,94	\$ 7.332,91	\$ 92.059,85	101%
CAP OUTLAY	\$ 2.571	\$ 4.000,00	\$ 4.000,00	\$ 21.733,21	\$ 946,00	\$ 22.679,21	567%
FACILITY	\$ 34.584	\$ 30.700,00	\$ 32.500,00	\$ 30.183,00	\$ 3.733,46	\$ 33.916,46	104%
GEN. ADMN.	\$ 197.543	\$ 207.443,00	\$ 211.655,00	\$ 194.592,95	\$ 16.217,91	\$ 210.810,86	100%
PROG.	\$ 243.170	\$ 268.200,00	\$ 273.900,00	\$ 221.737,40	\$ 46.656,51	\$ 268.393,91	98%
SCS	\$ 321.510	\$ 355.000,00	\$ 360.034,00	\$ 300.414,82	\$ 23.562,78	\$ 323.977,60	90%
TRANS.	\$ 545.590	\$ 390.850,00	\$ 386.850,00	\$ 518.985,54	\$ 32.191,06	\$ 551.176,60	142%
<b>TOTAL EXPENSES</b>	<b>\$ 1.439.726</b>	<b>\$ 1.356.546,00</b>	<b>\$ 1.360.239,00</b>	<b>\$ 1.372.373,86</b>	<b>\$ 130.640,63</b>	<b>\$ 1.503.014,49</b>	<b>110%</b>



## ADULT DAY CARE

	LINE ITEMS	ACTUAL 2017 FINAL	ORIGINAL 2018	AMENDED 2018	YTD 11/30/2018	DECEMBER ACTIVITY	YTD 12/31/2018	% of Budget	
	<b>INCOME</b>								
50000/5001	SR Resources Waiver	\$ 5.322	\$ 9.000,00	\$ 5.000,00	\$ 3.716,95	\$ -	\$ 3.716,95	74%	Senior Resources-Waiver
50000/5002	SR/Reliance	\$ 14.074	\$ 15.000,00	\$ 3.000,00	\$ 2.117,70	\$ -	\$ 2.117,70	71%	SR/Reliance Services
50000/5004	Private Care	\$ 16.428	\$ 20.000,00	\$ 20.000,00	\$ 13.951,14	\$ 1.674,38	\$ 15.625,52	78%	ADC Private Care
50000/5005	Donations	\$ 1.470	\$ 1.500,00	\$ 1.500,00	\$ 152,65	\$ 110,00	\$ 262,65	18%	Donations
50000/5006	Grants/United way	\$ 3.000	\$ 3.000,00	\$ 3.000,00	\$ -	\$ 2.000,00	\$ 2.000,00	67%	Grant Money
	<b>TOTAL INCOME</b>	<b>\$ 40.294</b>	<b>\$ 48.500,00</b>	<b>\$ 32.500,00</b>	<b>\$ 19.938,44</b>	<b>\$ 3.784,38</b>	<b>\$ 23.722,82</b>	<b>73%</b>	
	<b>EXPENSE</b>								
62001/0210	Activities	\$ 281	\$ 250,00	\$ 250,00	\$ 284,49	\$ 13,75	\$ 298,24	119%	Crafts, Outings, Caregiver gifts
62001/2013	Office/House Supplies	\$ 714	\$ 350,00	\$ 350,00	\$ 364,29	\$ 14,45	\$ 378,74	108%	Office & house supplies
62001/2014	Liability Insurance	\$ 1.088	\$ 1.088,00	\$ 1.088,00	\$ 1.103,00	\$ -	\$ 1.103,00	101%	Insurance
62001/2016	Other Expenses	\$ 4.413	\$ 300,00	\$ 300,00	\$ 321,25	\$ -	\$ 321,25	107%	Conference, Membership, etc.
62001/2017	Snow Plowing/Mowing	\$ 778	\$ 440,00	\$ 1.200,00	\$ 990,00	\$ 192,00	\$ 1.182,00	99%	Snow plowing/mowing
62001/2018	Food	\$ 508	\$ 425,00	\$ 425,00	\$ 502,19	\$ 53,46	\$ 555,65	131%	snacks (lunches by Center)
62001/206	Staff Travel	\$ 213	\$ 250,00	\$ 250,00	\$ 29,31	\$ -	\$ 29,31	12%	ADC Staff Travel
62001/207	Rent	\$ 11.000	\$ 12.000,00	\$ 12.000,00	\$ 12.000,00	\$ -	\$ 12.000,00	100%	Rent
62001/208	Maintenance	\$ 278	\$ 250,00	\$ 250,00	\$ 239,71	\$ -	\$ 239,71	96%	House repairs/maintenance
62001/209	Utilities	\$ 2.611	\$ 2.500,00	\$ 2.500,00	\$ 2.241,31	\$ 411,81	\$ 2.653,12	106%	Electric/Gas
62001/210	Cable/Internet/Phone	\$ 1.179	\$ 1.300,00	\$ 1.110,00	\$ 1.232,59	\$ 101,37	\$ 1.333,96	120%	Cable/Internet/Phone
62002	Gross Salary	\$ 54.086	\$ 62.000,00	\$ 53.147,00	\$ 48.913,24	\$ 5.049,56	\$ 53.962,80	102%	Salary
62003	Soc. Sec./Medicare	\$ 4.453	\$ 5.000,00	\$ 4.000,00	\$ 3.823,93	\$ 386,31	\$ 4.210,24	105%	
62004	SUTA Tax	\$ 493	\$ 500,00	\$ 500,00	\$ 361,10	\$ -	\$ 361,10	72%	
62005	Worker's Comp.	\$ 2.136	\$ 2.700,00	\$ 1.730,00	\$ 1.231,30	\$ -	\$ 1.231,30	71%	
62006	Health Insurance	\$ 10.527	\$ 11.000,00	\$ 12.200,00	\$ 11.089,23	\$ 1.110,20	\$ 12.199,43	100%	Insurance For 2
	<b>TOTAL EXPENSES</b>	<b>\$ 94.758</b>	<b>\$ 100.353,00</b>	<b>\$ 91.300,00</b>	<b>\$ 84.726,94</b>	<b>\$ 7.332,91</b>	<b>\$ 92.059,85</b>	<b>101%</b>	

## CAPITAL OUTLAY

	LINE ITEMS	ACTUAL 2017 FINAL	ORIGINAL 2018	AMENDED 2018	YTD 11/30/18	DECEMBER ACTIVITY	YTD 12/31/18	% of Budget	
	<b>INCOME</b>								
45001/06	Bldg. Improvements	\$ -			\$ -	\$ -	\$ -		Bldg. Improvements
45001/07	Ctr. Don./Furn./Equip.	\$ 2.225			\$ 15.000,00	\$ -	\$ 15.000,00		Donations/SR Grant for Whirlpool tub
	<b>TOTAL INCOME</b>	<b>\$ 2.225</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15.000,00</b>	<b>\$ -</b>	<b>\$ 15.000,00</b>		
	<b>EXPENSE</b>								
61102/D	Fund Raising/Bldg.								Fundraising Expenses
62009/1	Bldg. Improvements	\$ 500	\$ 500,00	\$ 500,00	\$ 526,79	\$ -	\$ 526,79	105%	Bldg. improvements/re novations
62009/3	Center Equipment	\$ 2.071	\$ 2.000,00	\$ 2.000,00	\$ 20.939,76	\$ 946,00	\$ 21.885,76	1094%	Sr. Center equipment/furniture
62009/4	Driveway/Park. Lot	\$ -	\$ 1.500,00	\$ 1.500,00	\$ 266,66	\$ -	\$ 266,66	18%	Driveway/parking lot
	<b>TOTAL EXPENSES</b>	<b>\$ 2.571,00</b>	<b>\$ 4.000,00</b>	<b>\$ 4.000,00</b>	<b>\$ 21.733,21</b>	<b>\$ 946,00</b>	<b>\$ 22.679,21</b>	<b>567%</b>	

62009/3 Center Equipment My Senior Center (Computer Program) Annual Upgrades, Maintenance & Support = \$1200

Awarded \$15,000 Senior Resources grant toward whirlpool tub, we paid \$18,398 in September, received \$15,000 in October.

## FACILITY

	LINE ITEMS	ACTUAL 2017 FINAL	ORIGINAL 2018	AMENDED 2018	YTD 11/30/2018	DECEMBER ACTIVITY	YTD 12/31/2018	% of Budget	
	<b>INCOME</b>								
40503	Facility Rental	\$ 3.825	\$ 5.000,00	\$ 4.000,00	\$ 4.600,00	\$ (25,00)	\$ 4.575,00	114%	Sr. Ctr. Rental
	<b>TOTAL INCOME</b>	<b>\$ 3.825</b>	<b>\$ 5.000,00</b>	<b>\$ 4.000,00</b>	<b>\$ 4.600,00</b>	<b>\$ (25,00)</b>	<b>\$ 4.575,00</b>	<b>114%</b>	
	<b>EXPENSE</b>								
62500	Utilities-Gas/Electric	\$ 6.280	\$ 6.200,00	\$ 6.200,00	\$ 6.013,97	\$ 789,57	\$ 6.803,54	110%	Gas & Electric
62500/502	Phone/Fax/Internet	\$ 4.650	\$ 5.000,00	\$ 5.000,00	\$ 4.810,67	\$ 402,35	\$ 5.213,02	104%	Phone/Fax/Internet
62700/01	Bldg./Repairs/Maint./Supp.	\$ 10.521	\$ 9.000,00	\$11.000,00	\$10.345,78	\$ 1.381,00	\$ 11.726,78	107%	Cleaning Supply/Cintas Elec/Plbg
62700/02	Snowplowing	\$ 1.984	\$ 2.000,00	\$ 2.500,00	\$ 2.266,66	\$ 391,33	\$ 2.657,99	106%	Snow Removal
62700/03	Garbage Pick-Up	\$ 1.946	\$ 1.800,00	\$ 1.800,00	\$ 1.500,00	\$ -	\$ 1.500,00	83%	Allied Waste/Republic Services
62700/04	Lawnmowing	\$ 973	\$ 700,00	\$ 1.000,00	\$ 605,50	\$ -	\$ 605,50	61%	Lawn & Garden
62700/08	Office Equip./Maintenance	\$ 8.230	\$ 6.000,00	\$ 5.000,00	\$ 4.640,42	\$ 769,21	\$ 5.409,63	108%	Copier/computer maint./repair;
	<b>TOTAL EXPENSES</b>	<b>\$ 34.584</b>	<b>\$30.700,00</b>	<b>\$32.500,00</b>	<b>\$30.183,00</b>	<b>\$ 3.733,46</b>	<b>\$ 33.916,46</b>	<b>104%</b>	

62700/01 Bldg./Repairs/Maint./Supply \$2,296 paid for flood mitigation

## GENERAL ADMINISTRATION

	LINE ITEMS	ACTUAL 2017 FINAL	ORIGINAL 2018	AMENDED 2018	YTD 11/30/2018	DECEMBER ACTIVITY	YTD 12/31/2018	% of BUDGET	
	<b>INCOME</b>								
42302	Donations/Fundraisers	\$ 1.124	\$ 2.000,00	\$ 2.000,00	\$ 729,55	\$ 21,00	\$ 750,55	38%	Donations/Fundraisers/Memorial Contributions
45002	Other Revenue	\$ 752	\$ 1.000,00	\$ 1.000,00	\$ 470,19	\$ 53,70	\$ 523,89	52%	Misc. changed to read "Other Income"
45102	Bank Interest	\$ 733	\$ 1.000,00	\$ 1.000,00	\$ 782,69	\$ 23,98	\$ 806,67	81%	Bank Interest for checking account
	<b>TOTAL INCOME</b>	<b>\$ 2.609</b>	<b>\$ 4.000,00</b>	<b>\$ 4.000,00</b>	<b>\$ 1.982,43</b>	<b>\$ 98,68</b>	<b>\$ 2.081,11</b>	<b>52%</b>	
	<b>EXPENSE</b>								
61001	Bank Service Charges	\$ 1.368	\$ 1.300,00	\$ 1.500,00	\$ 1.207,22	\$ 93,55	\$ 1.300,77	87%	Fees for banking transactions
61002	Liability/Bldg. Insurance	\$ 3.010	\$ 3.100,00	\$ 4.300,00	\$ 6.113,78	\$ -	\$ 6.113,78	142%	Insurance
61402	Dues/Subscriptions	\$ 449	\$ 450,00	\$ 690,00	\$ 772,89	\$ -	\$ 772,89	112%	Professional dues/subscriptions/notary
61502	Staff Conference	\$ 452	\$ 800,00	\$ 1.400,00	\$ 1.456,05	\$ 741,76	\$ 2.197,81	157%	Admin Staff Conference, professional development
61702	Audit	\$ 3.200	\$ 3.300,00	\$ 3.300,00	\$ 3.300,00	\$ -	\$ 3.300,00	100%	Audit
62402	Staff Travel	\$ 136	\$ 500,00	\$ 500,00	\$ 282,86	\$ -	\$ 282,86	57%	Admn. staff travel & admin. vehicle fuel charged
62800	Sr. Center Tax/License	\$ 20	\$ 20,00	\$ 20,00	\$ 20,00	\$ -	\$ 20,00	100%	License & Taxes
62903	Classified Advertising	\$ 805	\$ 400,00	\$ 400,00	\$ 125,00	\$ -	\$ 125,00	31%	Classified Ads
63002	Office Supplies	\$ 4.821	\$ 4.300,00	\$ 4.300,00	\$ 3.825,74	\$ 617,00	\$ 4.442,74	103%	Office supplies/anti-virus, Carbonite Backup, QB
63100	Office Equipment	\$ -	\$ 300,00	\$ 300,00	\$ 465,47	\$ -	\$ 465,47	155%	Office equip/printers/shredders/toner cartridges
63102	Postage	\$ 1.463	\$ 1.500,00	\$ 1.900,00	\$ 1.632,98	\$ (2,00)	\$ 1.630,98	86%	Board packets, Customer Billing & other postage
66002	Gross Salary	\$ 136.676	\$ 145.000,00	\$ 145.000,00	\$ 133.231,87	\$ 10.647,59	\$ 143.879,46	99%	Staff Salary
66102	Soc. Sec./Medicare	\$ 10.118	\$ 11.000,00	\$ 11.000,00	\$ 9.930,59	\$ 792,72	\$ 10.723,31	97%	Social Security/Medicare
66202	SUTA Tax	\$ 974	\$ 925,00	\$ 925,00	\$ 689,75	\$ -	\$ 689,75	75%	SUTA
66302	Worker's Comp.	\$ 2.197	\$ 3.000,00	\$ 2.500,00	\$ 1.199,91	\$ -	\$ 1.199,91	48%	Workman's Compensation
66400	Annuity/Simple IRA	\$ 15.655	\$ 15.000,00	\$ 15.000,00	\$ 14.857,33	\$ 1.465,25	\$ 16.322,58	109%	3% of participating staff salaries for Simple IRA Plan
67000/1A	Health Insurance	\$ 10.632	\$ 11.000,00	\$ 11.000,00	\$ 8.755,95	\$ 935,96	\$ 9.691,91	88%	1 Staff & 1 Staff In Lieu of Insurance
/1E	TB Testing	\$ 168	\$ 48,00	\$ 120,00	\$ 144,00	\$ -	\$ 144,00	120%	TB Tests for staff & Volunteers (Every 3 years- 2017 last)
80002	Credit Card Fees/Other	\$ 3.028	\$ 2.500,00	\$ 3.500,00	\$ 2.778,61	\$ 227,58	\$ 3.006,19	86%	Cr. Card fees/Other misc.,
80002/1	Legal Fees	\$ -	\$ 500,00	\$ 500,00	\$ 100,00	\$ -	\$ 100,00	20%	Lawyer fees
80008	Contract Services	\$ 2.371	\$ 2.500,00	\$ 3.500,00	\$ 3.702,95	\$ 142,29	\$ 3.845,24	110%	Computer Services, Kitchen Help, MANPOWER
80902	Bank Loan Expense						\$ 556,21		
	<b>TOTAL EXPENSES</b>	<b>\$ 197.543</b>	<b>\$ 207.443,00</b>	<b>\$ 211.655,00</b>	<b>\$ 194.592,95</b>	<b>\$ 16.217,91</b>	<b>\$ 210.810,86</b>	<b>100%</b>	

61002 Liability/Bldg. Insurance      Paid additional Insurance for New Building and for not having fire suppressant system in current kitchen

## PROGRAMMING

	LINE ITEMS	ACTUAL 2017 FINAL	ORIGINAL 2018	AMENDED 2018	YTD 11/30/2018	DECEMBER ACTIVITY	YTD 12/31/2018	% of BUDGET	
	<b>INCOME</b>								
40310	Fundraising	\$ 11.433	\$ 15.000,00	\$ 15.000,00	\$ 1.571,50	\$ 30,00	\$ 1.601,50	11%	Golf & Some From Trust & Agency
42507/013	Donations	\$ 1.564	\$ 1.500,00	\$ 6.000,00	\$ 3.417,37	\$ 25,00	\$ 3.442,37	57%	Bingo/Hand Spa (Misc changed to Donations)
42507/015	Meals - Hart	\$ 42.844	\$ 43.000,00	\$ 40.000,00	\$ 33.680,17	\$ 3.614,80	\$ 37.294,97	93%	Food Program
42507/016	AgeWell Reimb.	\$ 27.242	\$ 31.000,00	\$ 31.000,00	\$ 24.715,00	\$ 2.190,00	\$ 26.905,00	87%	Food Program
42507/025	Senior Day Trips	\$ 14.827	\$ 13.000,00	\$ 13.000,00	\$ 11.085,50	\$ 406,00	\$ 11.491,50	88%	Senior Outings
	<b>TOTAL INCOME</b>	<b>\$ 97.910</b>	<b>\$ 103.500,00</b>	<b>\$ 105.000,00</b>	<b>\$ 74.469,54</b>	<b>\$ 6.265,80</b>	<b>\$ 80.735,34</b>	<b>77%</b>	
	<b>EXPENSE</b>								
61102/A	Fundraising	\$ 280	\$ 250,00	\$ 250,00	\$ -	\$ -	\$ -	0%	Fundraising Supplies
61501	Staff Conference	\$ 614	\$ 500,00	\$ 500,00	\$ 165,46	\$ -	\$ 165,46	33%	Continuing Education
62401	Staff Travel	\$ 390	\$ 300,00	\$ 300,00	\$ 395,13	\$ 22,35	\$ 417,48	139%	Staff Mileage
63000/608	Other Supplies	\$ 1.219	\$ 1.200,00	\$ 2.000,00	\$ 1.627,01	\$ -	\$ 1.627,01	81%	Ctr. supply/decor/spec. events
63000/609	Food for meals	\$ 44.181	\$ 40.000,00	\$ 42.000,00	\$ 36.298,04	\$ 7.867,43	\$ 44.165,47	105%	Food for Center, ADC, Outbound Picnics
63000/609.1	State sales tax-meals	\$ 2.241	\$ 2.400,00	\$ 2.400,00	\$ 2.330,45	\$ 189,06	\$ 2.519,51	105%	Sales Tax
63000/612	World Horizon Prog.	\$ 6.469	\$ 6.450,00	\$ 6.450,00	\$ 5.998,15	\$ 515,63	\$ 6.513,78	101%	German Intern & Housing
63000/622	Volunteer Recognition	\$ 467	\$ 1.000,00	\$ 1.000,00	\$ 515,26	\$ 613,59	\$ 1.128,85	113%	Dinner & Gifts
63000/635	Senior Day Trips/Fuel	\$ 13.047	\$ 12.000,00	\$ 12.000,00	\$ 9.827,60	\$ 43,97	\$ 9.871,57	82%	Gas, Events, Parking fees, etc.
63000/642	Calendar	\$ 14.401	\$ 8.000,00	\$ 8.000,00	\$ (25,00)	\$ 18.549,09	\$ 18.524,09	232%	Calendar & postage
63000/649	Kitchen Supplies	\$ 6.959	\$ 5.000,00	\$ 9.500,00	\$ 8.448,21	\$ 1.029,53	\$ 9.477,74	100%	Paper products/small equipment
65007	Fitness Expense	\$ -	\$ 200,00	\$ 200,00	\$ 30,16	\$ 30,52	\$ 60,68	30%	Fitness class instruction
66001	Gross Salary	\$ 128.934	\$ 164.000,00	\$ 164.000,00	\$ 134.164,25	\$ 15.687,51	\$ 149.851,76	91%	Staff Salary
66101	Soc. Sec./Medicare	\$ 10.520	\$ 12.500,00	\$ 12.500,00	\$ 10.869,46	\$ 1.263,21	\$ 12.132,67	97%	Social Security/Medicare
66201	SUTA Tax	\$ 1.354	\$ 1.500,00	\$ 1.500,00	\$ 1.224,08	\$ 19,62	\$ 1.243,70	83%	SUTA
66301	Worker's Comp	\$ 3.514	\$ 4.300,00	\$ 2.700,00	\$ 1.949,14	\$ -	\$ 1.949,14	72%	Workman's Compensation
67000/1B	Health Insurance	\$ 8.580	\$ 8.600,00	\$ 8.600,00	\$ 7.920,00	\$ 825,00	\$ 8.745,00	102%	2 staff in lieu of insurance
	<b>TOTAL EXPENSES</b>	<b>\$ 243.170</b>	<b>\$ 268.200,00</b>	<b>\$ 273.900,00</b>	<b>\$ 221.737,40</b>	<b>\$ 46.656,51</b>	<b>\$ 268.393,91</b>	<b>98%</b>	

42507/013 Donations Paid AARP a driving class fee a participant had paid to OCCOA in a previous month.

## SENIOR CARE SERVICES

	LINE ITEMS	ACTUAL 2017 FINAL	ORIGINAL 2018	AMENDED 2018	YTD 11/30/2018	DECEMBER ACTIVITY	YTD 12/31/2018	% of BUDGET	
	<b>INCOME</b>								
40103	SCS/CC&S	\$ -							Grant for CC&S unit of service
40104	SR In-Home Services	\$ 28.529	\$ 34.000,00	\$ 40.000,00	\$ 40.380,20	\$ -	\$ 40.380,20	101%	CC&S, Hmking-In-Home/Personal/Respite
40104/004	SR In-Home Waiver	\$ 5.377	\$ 15.000,00	\$ 30.000,00	\$ 27.750,92	\$ -	\$ 27.750,92	93%	SR In-Home <b>Waiver</b> -Hmking/Personal
40107	Reliance Medicaid Waiver	\$ 8.606	\$ 15.000,00	\$ 15.000,00	\$ 15.294,88	\$ 1.740,00	\$ 17.034,88	114%	Reliance Medicaid Waiver
42303	Donations		\$ 500,00	\$ 500,00	\$ -	\$ -	\$ -	0%	Misc.
42304	Private In-Home Services	\$ 37.204	\$ 50.000,00	\$ 40.000,00	\$ 33.913,05	\$ 4.985,50	\$ 38.898,55	97%	<b>Private</b> In-Home: Hmking/Personal
42403	PATH	\$ 7.500	\$ 10.000,00	\$ 10.000,00	\$ -	\$ -	\$ -	0%	SR funding for PATH trainings
45003	Safe Call/Emerg. Response	\$ 6.069	\$ 7.000,00	\$ 7.000,00	\$ 7.101,00	\$ 1.593,00	\$ 8.694,00	124%	Cost share for Safecall
45004	Care Trak	\$ -	\$ 120,00	\$ 120,00	\$ -	\$ -	\$ -	0%	Care Trak tracking system
	<b>TOTAL INCOME</b>	<b>\$ 93.285</b>	<b>\$ 131.620,00</b>	<b>\$ 142.620,00</b>	<b>\$ 124.440,05</b>	<b>\$ 8.318,50</b>	<b>\$ 132.758,55</b>	<b>93%</b>	
	<b>EXPENSE</b>								
61103/6A	Homemaking/Vendor View	\$ 1.655	\$ 2.000,00	\$ 2.000,00	\$ 1.427,34	\$ 38,25	\$ 1.465,59	73%	Hmking supplies/Vendor View/Ads
61103/6C	PATH	\$ 11.308	\$ 9.000,00	\$ 9.000,00	\$ -	\$ -	\$ -	0%	Diabetes Trainings, Booklets
61503	Staff Conference	\$ 660	\$ 500,00	\$ 950,00	\$ 1.804,99	\$ 129,08	\$ 1.934,07	204%	Staff conferences/meetings
62007	Unmet Needs/Renovation	\$ -	\$ 500,00	\$ 500,00	\$ 187,40	\$ -	\$ 187,40	37%	Emergency needs/repairs/meds
62403	Staff Travel	\$ 24.965	\$ 35.000,00	\$ 35.000,00	\$ 25.489,97	\$ 1.922,80	\$ 27.412,77	78%	Staff travel for clients/meetings
63503	Safe Call/Emerg. Response	\$ 6.732	\$ 6.500,00	\$ 7.500,00	\$ 7.752,00	\$ 724,00	\$ 8.476,00	113%	Safecall cost
66003	Gross Salary	\$ 238.216	\$ 260.000,00	\$ 260.000,00	\$ 224.841,29	\$ 18.416,65	\$ 243.257,94	94%	Staff Salary
66103	Soc. Sec./Medicare	\$ 19.021	\$ 20.800,00	\$ 20.800,00	\$ 17.263,47	\$ 1.434,09	\$ 18.697,56	90%	Social Security/Medicare
66203	SUTA Tax	\$ 2.946	\$ 3.000,00	\$ 3.000,00	\$ 2.352,88	\$ 12,81	\$ 2.365,69	79%	SUTA
66303	Worker's Comp	\$ 9.466	\$ 11.000,00	\$ 14.584,00	\$ 12.512,90	\$ -	\$ 12.512,90	86%	Workman's Compensation
67000/1C	Health Insurance	\$ 6.541	\$ 6.700,00	\$ 6.700,00	\$ 6.782,58	\$ 885,10	\$ 7.667,68	114%	1 with Ins.
	<b>TOTAL EXPENSES</b>	<b>\$ 321.510</b>	<b>\$ 355.000,00</b>	<b>\$ 360.034,00</b>	<b>\$ 300.414,82</b>	<b>\$ 23.562,78</b>	<b>\$ 323.977,60</b>	<b>90%</b>	

61503 Staff Conference BQBT Classes-Instructor Lodging, Meals, Mileage & Class Notebooks

## TRANSPORTATION

	LINE ITEMS	ACTUAL 2017 FINAL	ORIGINAL 2018	AMENDED 2018	YTD 11/30/2018	DECEMBER ACTIVITY	YTD 12/31/2018	% OF BUDGET	
	<b>INCOME</b>								
40105	SR -Transportation	\$ 8,412	\$ 12,500,00	\$ 12,500,00	\$ 19,015,00	\$ -	\$ 19,015,00	152%	Senior Resources Transportation
40105/0005	SR - Trans. Medicaid Waiver	\$ 1,199	\$ 2,000,00	\$ 500,00	\$ 55,71	\$ -	\$ 55,71	11%	Volunteer Driving Waiver
40304/1	MDOT - Grant Volunteer Driving	\$ 4,828	\$ 2,500,00	\$ 2,500,00	\$ 3,621,00	\$ -	\$ 3,621,00	145%	MDOT Funds - Volunteer Driving
40304/2	MDOT Grant-Bus & Van Equip.	\$ 170,270	\$ 31,500,00	\$ 31,500,00	\$ 216,217,20	\$ -	\$ 216,217,20	686%	MDOT Funds - Vehicles, Equipment
40304/3	MDOT Grant-Specialized Bus Ser.	\$ 23,000	\$ 23,000,00	\$ 23,000,00	\$ 17,250,00	\$ 5,750,00	\$ 23,000,00	100%	MDOT Funds - Specialized Bus Services
40304/7	United Way/Gr. Lakes Vol. Grants	\$ -	\$ 2,500,00	\$ -	\$ -	\$ -	\$ -		United Way/Gr. Lks Grants - Volunteer Driving
40306	Sale of Vehicles	\$ 1,875	\$ -	\$ -	\$ 12,101,00	\$ -	\$ 12,101,00		Sale of vehicles
40307	Non-MDOT Vol. Driving Donations	\$ 9,699	\$ 12,000,00	\$ 5,000,00	\$ 3,609,90	\$ 1,776,40	\$ 5,386,30	108%	Donations from passengers
40309	MDOT Driver Training - RTAP	\$ 4,422	\$ 4,500,00	\$ 4,500,00	\$ 3,599,26	\$ -	\$ 3,599,26	80%	RTAP monies for training
41305	Bus Donations/Fares/Refunds	\$ 18,276	\$ 20,000,00	\$ 20,000,00	\$ 18,679,43	\$ 1,808,19	\$ 20,487,62	102%	Donations/Fares/Refunds
41306	Contracted Revenue	\$ 63,575	\$ 94,900,00	\$ 94,900,00	\$ 81,303,75	\$ 8,731,25	\$ 90,035,00	95%	Special Contracts
45105	Gas Tax Refund	\$ -	\$ 3,500,00	\$ 7,000,00	\$ 3,472,00	\$ -	\$ 3,472,00	50%	Gas Tax Refund
	<b>TOTAL INCOME</b>	<b>\$ 305,556</b>	<b>\$ 208,900,00</b>	<b>\$ 201,400,00</b>	<b>\$ 378,924,25</b>	<b>\$ 18,065,84</b>	<b>\$ 396,990,09</b>	<b>197%</b>	
	<b>EXPENSES</b>								
61505	Staff Training	\$ 967	\$ 350,00	\$ 350,00	\$ 213,40	\$ 42,15	\$ 255,55	73%	Staff training - Non MDOT (CPR)
62109	MDOT Training Expense	\$ 3,411	\$ 4,000,00	\$ 4,000,00	\$ 3,513,28	\$ -	\$ 3,513,28	88%	RTAP monies for staff training
62308	Volunteer Driver Mileage	\$ 21,998	\$ 25,000,00	\$ 15,000,00	\$ 12,478,55	\$ 1,109,07	\$ 13,587,62	91%	Vol. driving mileage-out of county appts.
62505	Bus Garage Utilities(City/DTE)	\$ 2,221	\$ 2,400,00	\$ 3,400,00	\$ 2,223,96	\$ 407,76	\$ 2,631,72	77%	City of Hart/DTE Energy
62805	MDOT Grant Vehicles/Equip.	\$ 180,361	\$ 31,500,00	\$ 31,500,00	\$ 217,957,35	\$ -	\$ 217,957,35	692%	Vehicles/Equipment - MDOT Grant
62905	Radio Communications	\$ 1,422	\$ 1,000,00	\$ 1,000,00	\$ 880,00	\$ 80,00	\$ 960,00	96%	Radio tower rental, Radio Repair/ Maint.
66005	Gross Salary	\$ 180,459	\$ 188,000,00	\$ 188,000,00	\$ 150,777,95	\$ 13,390,76	\$ 164,168,71	87%	Staff Salaries
66105	Soc. Sec./Medicare	\$ 14,285	\$ 15,000,00	\$ 15,000,00	\$ 11,963,69	\$ 1,049,62	\$ 13,013,31	87%	Social Security/Medicare
66205	Suta Tax	\$ 1,985	\$ 1,800,00	\$ 1,800,00	\$ 1,789,28	\$ 71,50	\$ 1,860,78	103%	SUTA
66305	Worker's Comp	\$ 14,083	\$ 15,500,00	\$ 10,000,00	\$ 8,099,75	\$ -	\$ 8,099,75	81%	Workman's Compensation
67000/1D	Health Insurance	\$ 25,477	\$ 24,500,00	\$ 29,000,00	\$ 23,434,37	\$ 2,541,19	\$ 25,975,56	90%	4 with Insurance, 2 In Lieu Of
80005	Staff Supplies & Advertising	\$ -	\$ 1,000,00	\$ 1,000,00	\$ 1,163,77	\$ -	\$ 1,163,77	116%	Staff supplies/advertising
80005/005	MDOT Lic./Permits/Drug Testing	\$ 271	\$ 400,00	\$ 1,400,00	\$ 677,45	\$ -	\$ 677,45	48%	Vehicle Registration, Drug/ Pre-Empl. tests
80006	Vehicle Insurance	\$ 19,939	\$ 20,000,00	\$ 20,000,00	\$ 23,152,00	\$ -	\$ 23,152,00	116%	Vehicles
80105	Gasoline	\$ 41,148	\$ 40,000,00	\$ 40,000,00	\$ 42,778,04	\$ 6,886,18	\$ 49,664,22	124%	Fuel for Vehicles
80205	Bus Repair/Maintenance	\$ 37,156	\$ 20,000,00	\$ 25,000,00	\$ 17,554,54	\$ 6,590,19	\$ 24,144,73	97%	Vehicle repairs & maintenance
81005	Bus Garage Maint. and Supplies	\$ 408	\$ 400,00	\$ 400,00	\$ 328,16	\$ 22,64	\$ 350,80	88%	Bus garage, misc. supplies
	<b>TOTAL EXPENSES</b>	<b>\$ 545,591</b>	<b>\$ 390,850,00</b>	<b>\$ 386,850,00</b>	<b>\$ 518,985,54</b>	<b>\$ 32,191,06</b>	<b>\$ 551,176,60</b>	<b>142%</b>	

40304/2 MDOT Grant-Bus/Van & Equip Received 3 new buses in August  
62805 MDOT Grant Vehicles/Equip Received 3 new buses in August  
80006 Vehicle Insurance \$2970.00 more to Insure 3 new buses

## EXPLANATION

### **ADC - Adult Day Care Services**

- \* Our Friends House

### **CAP. OUTLAY - Capital Outlay**

- \* Building Equipment
- \* Office Equipment
- \* Parking Lot

### **CC&S - Case Coordination Services**

- \* Case Coordination/Homemaking
- \* Certified Nurse Assistant
- \* Medicare/Medicaid Assistant Program (MMAAP)
- \* Personal Action Towards Health (PATH)

### **FACILITY**

- \* Rental
- \* Maintenance