



**Oceana County Council on Aging
Board of Directors Meeting
February 25, 2020**

Present: Ron Rash, Denise Amidon, Selden Novotny, Sally DeFreitas, Paul Inglis, Bradley Youngstrom, Judie McGovern, Robert Blackmer, Emma Kirwin

Absent: Mary Lulich,

Staff: Kathleen Premer, Roma Battice, Kay Butcher, Tami Smith,
Ken Pranger, Stephanie Moore, Dorothy Kamhout, Mary Fuce

Attendees: Kathryn Novotny, Betty Root, Mary Lewallen, Jo Vanderweele

The Board of Directors meeting was called to order at 1:30 p.m. by Mr. Rash

1. Public Comment

Mr. Rash asked for any public comment. No public comment.

2. Minutes January 28, 2020 board meeting

- Mr. Inglis moved and seconded by Ms. DeFreitas, to approve the January 28, 2020 Board meeting minutes. Voice vote, motion carried.

3. Financial Report

Ms. Butcher presented the January 31, 2020 financial reports. Page 1, Statement of Financial Position and Budget Summary reconciliation was reviewed and reconciling items noted. Page 2, the Financial Report for January 31, 2020 was reviewed noting that the ending cash balance for January 31, 2020 was \$216,667 which was \$4,819 higher than December 31, 2019. On Page 3, cash flow projection for February 2020, it was noted that the beginning balance was \$216,661 and \$447,000 in millage received are projected with a total income projection of \$469,325. The projected payments for February 2020 include \$10,925 for calendar costs, equipment, and postage, as well as \$3,650 for Oceana County indirect costs. The projected ending balance for February 2020 was \$552,730. Page 4, the budget summary for December 31, 2019 was reviewed and it was noted that the December 31, 2019 budget summary includes the December 2019 billings. The January 31, 2020 budget summary was reviewed and it was noted that the millage income was \$122,523 and total income was \$157,093. Total expense for the month of January 31, 2020 was \$126,309. Page 12, final building fund report, was reviewed. Total campaign fund income was \$765,721. Total cumulative campaign funds expense was \$792,974. Total bank



borrowings at December 31, 2019 were reported at \$1,025,000 and total 2018 and 2019 building millage funds were \$592,572. Total paid to Blackmer Electric , Inc. was \$1,478,000. Page 12A , Main St renovation report was reviewed noting that \$27,655 was paid to Blackmer Electrical Inc. There was no activity in the trip account and the ending balance was \$23,274.

- Ms. McGovern moved and seconded by Mr. Inglis, to receive the January 31, 2020 financial report. Voice vote, motion carried.

4. Personnel Report

Ms. Amidon noted that there were no meetings and no report.

5. Programming Committee

Mr. Novotny reported that the committee has not met however a meeting is to be scheduled for March.

6. Renovation Report

Ms. Premer reported on the replacement of the wood framing on the east and south side sections of the building. New siding is being installed, and bathroom fixtures are to be installed soon. Volunteers are being sought to begin the painting of the interior walls.

7. Directors report

Ms. Premer reported that the donor event was a success and the donor wall is being completed. Hall rental inquiries continue to come in. Me. Moore reported that the meal count is coming back up and the most recent ethnic dinner had eighty attendees. The March ethnic dinner is coming up. Interviews for the World Horizon volunteers is ongoing. The annual World Horizon conference is planned and about ten volunteers will be at the Council on Aging center. The annual pancake breakfast is scheduled for March 28, 2020. Ms. Premer reported that the Senior Care Services staff is attending the Shelby career fair and the need is especially great for home care staff. Home care training is coming up and the hope is to find staff among the graduates. Also there is a career fair for older adults on May 7, 2020 at the Council on Aging center which is in conjunction with the Chamber of Commerce. Ms. Smith report a small fire and flood occurred at Our Friends House but all is well now. Ms. Premer advised that there is a Senior Services transportation assessment on March 11, 2020. Ms. Battice explained the new pick up and drop off plan for the center. Mr. Inglis asked if there was any update on Oceana County transportation program plans. Ms. Battice indicated that there is a group in Grand Rapids looking into a transportation plan for work / school riders and this is in the investigation stage right now. Ms. Premer thanked Timo Zedlitz, Fredrika Schapansky, and Phyllis Shance for participating in the fund raising lake jump.

8. Old Business

None



9. New Business

Mr. Rash referenced the Board of Directors terms noted in the agenda under new business. Mr. Rash polled those member of the Board whose terms are ending in the first quarter of 2020 and obtained agreement that they wished to continue their service. Mr. Rash suggested that all terms end in October and be addressed at the annual meeting rather than end at various times during the year. Mr. Rash received general agreement among Board members and it was determined that the annual meeting will be the venue for Board of Director elections. Mr. Rash announced Board of Director committee changes. Mr. Youngstrom will be the chairperson of the Program committee, the members are Ms. Lulich and Ms. Kirwin. Mr. Novotny will be a member of the Personnel committee along with Ms. DeFreitas and Ms. McGovern. The chairperson of the Personnel committee is Ms. Amidon. Mr. Rash will be attending the Finance committee meetings. Mr. Blackmer is the chairperson and Mr. Inglis a member of the committee. Mr. Novotny suggested signage for the defibrillator.

10. Correspondence

None

11. Public Comment

Ms. Butcher noted that the art class by Mr. Youngstrom had twenty two participants at the last session.

Mr. Inglis discussed the search for senior housing and possibly expanding the site search outside Oceana County.

Mr. Rash reported on a Senior Resources funding issue.

- Ms. Amidon moved and Ms. Kirwin seconded, to adjourn the Board of Directors meeting at 2:09 pm. Voice vote, motion carried.

Respectfully Submitted,
Ken Pranger



Oceana County Council On Aging