



**Oceana County Council on Aging  
Board of Directors Meeting  
May 26, 2020**

**Present:** Ron Rash, Denise Amidon, Paul Inglis, Judie McGovern, Emma Kirwin

**Absent:** Mary Lulich, Selden Novotny, Sally DeFreitas, Bradley Youngstrom, Robert Blackmer

**Staff:** Kathleen Premer, Roma Battice, Kay Butcher, Ken Pranger, Stephanie Moore, Doug Bacon

The Board of Directors meeting was called to order at 1:37 p.m. by Mr. Rash.

**1. Minutes February 25, 2020 board meeting**

- Mr. Inglis moved and seconded by Ms. Amidon, to approve the February 25, 2020 Board meeting minutes. Voice vote, motion carried.

**2. Financial Report**

Ms. Butcher presented the April 2020 financial reports. Page 1, Statement of Financial Position and Budget Summary reconciliation was reviewed and reconciling items being donations were noted. The Community Foundation building fund has been closed. In future reports the 621 E Main renovations will be in parantheses. Page 2, the Financial Report for April 30, 2020 was reviewed noting that the ending cash balance at April 30, 2020 was \$734,243. On Page 3, the cash flow projection for May 2020 was reviewed and it was noted that approximately \$95,800 in anticipated millage funds were not included in the projection. There were four payrolls included in the projection and the projected ending May 2020 cash balance was \$900,000. Page 4, the budget summary was reviewed and it was noted that the actual percentage of budget year to date April 2020 was 97% and actual expense was 37% of budget. Page 13, trip report was reviewed and it was reported that the ending balance at April 30, 2020 was \$26,114. The next trip scheduled is a bus trip in September.

- Ms. Amidon moved and seconded by Ms. McGovern, to receive the April 2020 financial report. Voice vote, motion carried.

**3. Personnel Report**

Ms. Amidon noted that the Personnel committee has unanimously recommended Mr. Doug Bacon to serve on the Oceana County Council on Aging Board of Directors.

- Mr. Inglis moved and seconded by Ms. Amidon, to nominate Mr. Bacon to the Board of Directors. Voice vote, motion carried.



Ms. Butcher confirmed that 100% of the Cares Act funds can be used for payroll expense. It was noted that the Cares Act will be discuss further at the next meeting

**4. Programming**

There is no report for this month.

**5. Directors report**

Ms. Premer noted that weekly reports have been sent to Board of Director's members. The center opening has been delayed due to the State of Michigan executive orders. Ms. Moore reported that parking lot bingo has been ongoing. Art supplies for distribution have been donated by Mr. Youngstrom. The lunch program has been going well and phone calls to seniors are being made. Porch furniture is being acquired funded by donations. The staff has been doing well. Ms. Wroble applied and received a grant from the Community foundation for personal protective equipment in the amount of \$1,000. Ms. Battice reported that she is handling the transportation department duties for now. Planning for the startup is continuing including staffing. Community Mental Health will not begin the progression program ridership before December. A grant request from the Michigan Department of Transportation has been made and we are awaiting the response. Ms. Premer noted that Our Friends House has been closed and will not open until the 621 E Main St. facility is complete. Planning continues for the general opening.

**6. Old Business**

Ms. Premer reported that the work on 621 E Main Street building and parking lot continues.

**7. New Business**

Ms. Battice inquired regarding the status of the Title IV transportation document and was informed this will be on the June agenda.

**8. Correspondence**

Ms. Premer reported that a number of notes have been received in appreciation of the services that have been provided by Oceana County Council on Aging during the current situation.

Mr. Inglis moved and seconded by Ms. McGovern to adjourn the meeting at 2:17 pm. Voice vote, motion carried.

Respectfully Submitted,  
Ken Pranger



Oceana County Council On Aging