



**Oceana County Council on Aging  
Board of Directors Meeting  
October 27, 2020**

**Present:** Ron Rash, Denise Amidon, Emma Kirwin, Bob Blackmer, Judie McGovern, Mary Lulich, Doug Bacon, Sally DeFreitas, Selden Novotny, Brad Youngstrom, Paul Inglis

**Absent:** none

**Staff:** Kathleen Premer, Roma Battice, Kay Butcher, Ken Pranger, Stephanie Moore,

The Board of Directors meeting was called to order at 1:30 p.m. by Mr. Rash.

There were no public comments.

**1. Minutes September 22, 2020 board meeting**

- Ms. Amidon moved and seconded by Ms. McGovern, to approve the September 22, 2020 Oceana County Council on Aging Board meeting minutes as submitted. Voice vote, motion Carried.

**2. Personnel Report**

- Ms. Amidon moved and seconded by Ms. Kirwin to go into closed session. Roll call vote.

Denise Amidon	Yes
Emma Kirwin	Yes
Robert Blackmer	Yes
Brad Youngstrom	Yes
Sally DeFrietas	Yes
Selden Novotny	Yes
Mary Lulich	Yes
Doug Bacon	Yes
Judie McGovern	Yes
Paul Inglis	Yes
Ron Rash	Yes

Upon return to the regular Board of Directors meeting Mr. Rash advised that a salary review is to be tabled until the next Board of Directors meeting.



### **3. Financial Report**

Ms. Butcher presented the September 2020 financial reports. Page 1, on the Statement of Financial Position the total asset and liability balance was reported at \$1,571,548. It was also reported that the annual audit work for 2019 is continuing. Page 2, the Financial Report for September 30, 2020 was reviewed noting that the ending cash balance at September 30, 2020 was \$691,503.29 which was \$3,462.09 higher than the August 31, 2020 ending balance. On page 3, cash flow projection for October 2020, it was noted that the estimated cash receipts include \$115,000 from Michigan Department of Transportation in the receipts, and in the expenses there are three payrolls and a bus purchase included in 'other expense'. Total projected payments are \$205,918 and projected October ending balance was \$640,374. On page 4, Budget Summary, it was reported that the year to date actual income percentage as a percent of total year income budget was 88% and same measure of expense was 74%. Page 13, trip report was reviewed and it was noted that the ending balance was \$26,999. The 2021 proposed financial budget was distributed to Board of Directors for review and consideration and is to be taken up at the next meeting. The loan payment of \$205,000 is due April 1, 2021 and will be discussed further after the first of the year.

- Ms. McGovern moved and seconded by Mr. Blackmer, to receive the September 2020 financial report. Voice vote, motion carried.

### **4. Programming**

Mr. Youngstrom received some of the department goals and objectives and these are to be reviewed by the Programming Committee. If there are any Board of Directors members that want to review any of these reports, please let Mr. Youngstrom know.

### **5. Renovation Report**

Ms. Premer reported that there is some outside work to be done in the spring at the 621 E Main St. facility. The discussion regarding the 4250 W Tyler Rd facility included a shelter for the east and west side of the building and fencing in the dumpster.

### **6. Directors Report**

Ms. Moore reported on some indoor programs and entry procedures and Veteran's Day and Thanksgiving meal plans. All trips have been cancelled. There will be two Oceana County Court trials in December at the Tyler Rd facility. Trunk or treat donations have been received. Oceana County Sheriff Mast and deputies continue to support the Council on Aging efforts. Communication continues with other senior service organizations. Ms. Battice discussed Michigan Department of Transportation funding for bus and office furniture and the scheduling software acquisition is in process. The transportation



department is currently staffed with two bus drivers and we are waiting to see what develops with the Community Mental Health transports that are now suspended. Two full time drivers are one part time driver are on layoff. There was a general discussion regarding meals feedback and the air exchange in the Tyler Rd building.

**7. Old Business**

None

**8. New Business**

- Mr. Blackmer moved and seconded by Ms. Lulich, to nominate Mr. Inglis as Oceana County Council on Aging Treasurer.
- Ms. McGovern moved and seconded by Mr. Blackmer to close the nominations.

There were general congratulations for Mr. Inglis.

- Mr. Novotny moved and seconded by Ms. DeFreitas to appoint Mr. Inglis to a three year term as Oceana County Council on Aging Treasurer. Voice vote, motion carried.
- Mr. Inglis moved and seconded by Ms. McGovern to authorize Ms. Premer to enter into and execute all project Authorizations with the Michigan Department of Transportation for the agreement period. Voice vote, motion carried.

**9. Correspondence**

There was a general discussion regarding in person and Zoom meeting for the November 24, 2020 Oceana County Council on Aging Board of Directors meeting.

- Ms. McGovern moved and seconded by Ms. Kirwin to adjourn the meeting at 2:45 pm. Voice vote, motion carried.

Respectfully Submitted,  
Ken Pranger

