



**Oceana County Council on Aging
Board of Directors Meeting
November 24, 2020**

Present: Ron Rash, Emma Kirwin, Bob Blackmer, Judie McGovern, Doug Bacon, Sally DeFreitas, Selden Novotny, Paul Inglis

Absent: Denise Amidon, Mary Lulich, Brad Youngstrom

Staff: Kathleen Premer, Roma Battice, Kay Butcher, Ken Pranger, Stephanie Moore,

The virtual Board of Directors meeting was called to order at 1:32 p.m. by Mr. Rash.

1. Public Comment

There were no public comments

2. Board minutes October 27, 2020

Mr. Inglis moved and Mr. Bacon seconded, to approve the October 27, 2020 Oceana County Council on Aging Board meeting minutes. Voice vote, motion carried.

3. Financial Report

Ms. Butcher presented the October 2020 financial reports. Page 1, on the Statement of Financial Position the total asset and liability balance was reported at \$1,410,516.78. The 2019 financial audit will be finalized in the next few days. Page 2, the Financial Report for October 31, 2020 was reviewed noting that the ending cash balance at October 31, 2020 was \$527,964.10 which was \$163,539.19 lower than the September 30, 2020 ending balance, and the \$113,000 reimbursement from Michigan Department of Transportation was not received in the month. On page 3, cash flow projection for November 2020, it was noted that the estimated cash receipts were \$135,215, total estimated payments were \$97,085, and projected ending November cash balance was \$566,094. Included in payments were services for great room monitors, exterior enclosure, dumpster enclosure, and bus shields. There were no questions on the budget summary or departments. Page 13, trip report was reviewed and it was noted that the ending balance was \$26,999.

- Ms. McGovern moved and seconded by Mr. Inglis, to receive the October 2020 financial report. Voice vote, motion carried.

Mr. Inglis reviewed the 2021 budget process and approval progression including a budget recommendation of \$1,748,715 by the Finance Committee at a November 5, 2020 meeting that included recommended wage adjustments.



- Mr. Bacon moved and seconded by Mr. Inglis, to approve the 2021 Oceana County Council on Aging budget in the amount of \$1,748,715.

Roll call vote:

Doug Bacon	Yes
Paul Inglis	Yes
Selden Novotny	Yes
Judie McGovern	Yes
Emma Kirwin	Yes
Sally DeFreitas	Yes
Bob Blackmer	Yes
Ron Rash	Yes
Brad Youngstrom	Absent
Mary Lulich	Absent
Denise Amidon	Absent

4. Personnel Committee Report

Ms. Premer noted that there have not been any Personnel Committee meetings.

5. Programming Committee Report

Ms. Premer noted that Mr. Youngstrom has received the department goals and objectives and these will be reviewed with the Programming Committee. Also, the committee will be reviewing the transportation scheduling software proposals.

6. Directors Report

Ms. Premer reported that the Adult Day Care facility and center activities will be paused until further assessment can be made. Some bus and takeout meals will continue. There will be a staff meeting today to discuss these matters today. Planning continues for Thanksgiving Day meals. The Community Foundation has notified of a \$1,500 donation for an Adult Day Care dryer and a sewing machine. Food donations have been received from the United Way and various service clubs. Mr. Inglis suggested contacting Love, Inc. for a list of donation recipients. Contact with seniors is being continued as much as possible. There are ninety-one Thanksgiving meals today and tomorrow. Ms. Wroble reported that Pentwater Presbyterian Church donated meal boxes. There have been some Covid effects close to home. Ms. Battice is out of the office and Ms. Hartman will be helping with scheduling. Mr. Bacon described the west side of the building door airlock that is to be constructed.



7. Old Business

None

8. New Business

None

9. Correspondence

None

Mr. Inglis moved and seconded by Ms. McGovern to adjourn the meeting at 2:05 pm.
Voice vote, motion carried.

Respectfully Submitted,
Ken Pranger