



**Oceana County Council on Aging
Board of Directors Meeting
May 25, 2021**

Present: Ron Rash, Selden Novotny, Judie McGovern, Sally DeFreitas, Doug Bacon, Denise Amidon, Mary Lulich

Absent: Paul Inglis, Bob Blackmer, Emma Kirwin, Brad Youngstrom

Staff: Kathleen Premer, Roma Battice, Ken Pranger, Abby Wroble, Tami Smith, Stephanie Moore

The Board of Directors virtual meeting was called to order at 1:34 p.m. by Mr. Rash.

1. Public Comment

None

2. Board meeting minutes April 27, 2021

- Mr. Bacon moved, and seconded by Ms. McGovern, to approve the April 27, 2021 Oceana County Council on Aging Board meeting minutes. Voice vote, motion carried.

3. Financial Report

Ms. Butcher presented the Finance report. A request is being made to the auditor for an appointment in July to address the Statement of Financial Position questions discussed at a prior Board meeting. On page 2, the Financial Report, the ending April 30, 2021 cash balance was \$903,981.19 compared to the April 30, 2020 ending balance of \$734,243.08. The remaining Shelby State Bank loan balance was \$513,525 and donations to pay down the principal balance have been coming in. On page 3, projected cash flow, it was noted that \$21,000 of millage funds and \$5,000.01 for bus sale have been included. Total projected cash receipts were \$55,181 and the projected ending balance was \$869,105. The interest rate on the loan is 4.75%. On Page 4 Budget, it was noted that the April year to date budget percentage of total budget was 33% and comparatively total actual income was 74% of budget, due to millage receipts, and total actual expense was 31%. The trip account balance at April 30, 2021 was \$25,787.48.

- Ms. DeFreitas moved, and seconded by Ms. McGovern, to receive the April 30, 2021 financial report as presented. Voice vote, motion carried.



4. Personnel Committee Report

Ms. Amidon reported the Personnel committee is completing the review of the proposed employee handbook and a draft will be presented at the June Board meeting. There was an explanation of the \$2.25 an hour increase for direct care workers who work with Medicaid waiver clients. Senior Resources Area Agency on Aging has provided a \$7,000 grant to the Oceana County Council on Aging to provide a similar hourly increase for non-Medicaid waiver care giver staff. There is not any information on how long the State of Michigan will mandate the increase. There was a discussion regarding the impact of potential extended direct care worker payments on the budget depending on the status of funding.

- Ms. Amidon moved, and seconded by Ms. DeFreitas, to use the entire \$7,000 Senior Resources Area Agency on Aging grant to increase the hourly rate for in home care workers without Medicaid waiver clients by \$2.25 an hour, per recommendation by the Personnel committee. Voice vote, motion carried.

There was a general discussion regarding the communication of the direct care worker payments and that they are premium bonus payments that will be paid as long as the State of Michigan and Senior Resources Area Agency on Aging provide grants.

5. Programming Committee Report

Ms. Premer reported that Mr. Youngstrom will send out a draft of updated procedures. Mr. Novotny discussed the update and the review by the committee continues and a finalization will be forthcoming soon.

6. Directors Report

Ms. Moore reported that in building lunches will resume June 1 and at that time there will be no more take out. Seating will be four to a table. Precautions include door checks. A verbal commendation was given for the kitchen staff that has prepared approximately 16,000 meals and for the volunteers during this pandemic time. Resumption of day trips is being discussed. There was a general discussion regarding protocols and seating arrangements. Ms. Wroble reported that bath program vouchers for low income clients are available. Ms. Smith reported that an Our Friends House picnic in Pentwater will be held tomorrow and all is going well. Ms. Battice advised that a full time bus driver has been brought back from layoff and one full time driver is still out. PC Trans scheduling software training has been going well. Ms. Premer indicated that building rentals are increasing and increasing the damage deposit is being discussed. There will be an all staff meeting at Grace Youth Camp on June 18. Board of Directors members are welcome. County shoppers are being used to advertise various Oceana County Council on Aging events.

7. Old Business

None



8. New Business

Mr. Novotny moved, and seconded by Ms. Lulich, to authorize a limit of \$250 for a wireless microphone to use at meetings and lunch announcement in order to facilitate communications. There was a discussion regarding the use of a wireless microphone to use at meetings and lunch announcements and Mr. Novotny subsequently withdrew the motion. Ms. Moore suggested some type of sound deadening in the great room of the Tyler Rd. building due to inability of participants to hear one another.

9. Correspondence

Thank you cards have been received from clients.

10. Public Comment

None

ADJOURN

- Ms. McGovern moved, and seconded by Ms. DeFreitas, to adjourn the meeting at 2:40 pm. Voice vote, motion carried.

Respectfully Submitted,
Ken Pranger

