



**Oceana County Council on Aging**

**Board of Directors Meeting**

**September 24, 2024**

**Present:** Ron Rash, Doug Bacon, Jon Bowen, Frank Doll, Sally DeFreitas, Janet Schultz, Emma Kirwin, Michelle Martin.

**Absent:**

**Staff:** Stephanie Moore, Gwen Adams, Jaccie Smith, San Juanita Jaramillo.

**Attendees:** Lauren Copeland

The Board of Directors meeting was called to order at 1:30 pm. By Mr. Rash followed by the Pledge of Allegiance.

1. Public Comment-
  - Resignation letter from board member Selden Novotny was read by Mr. Rash. Motion to accept the resignation was made by Ms. Martin with support by Ms. Kirwin. Voice vote, motion carried.
2. Board of Directors meeting minutes- July 23, 2024 & August 7, 2024
  - Ms. Martin moved, seconded by Mr. Bacon, to approve the Oceana County Council on Aging July 23, 2024, Board of Directors meeting minutes. Voice vote, motion carried. Mr. Bacon moved, seconded by Mr. Doll, to approve the Oceana County Council on Aging August 7, 2024, Special Board of Directors meeting minutes. Voice vote, motion carried.
3. Financial Report- Oceana Council on Aging, July 31, 2024 & August 31, 2024, Financials.
  - Mr. Bacon moved, seconded by Mr. Bowen, to receive the Oceana County Council on Aging July 31, 2024 & August 31, 2024, financial statements. Voice vote, motion carried.

4. Personnel Committee Report- Ron Rash
  - None
5. Program Committee Report- Jon Bowen
  - Mr. Bowen met with the Directors from the Oceana County Council on Aging on September 17, 2024. During the meeting the Directors went over the goals that are being met and they set new goals. Revised over the Staff Development, they are communicating to assist each other to meet goals.
6. Director's Report- July & August
  - Golf outing back in August went well for raising money for the program. There was a walkathon for the Alzheimer's Association. Receiving \$27,000 from MDOT funding. The Speakeasy fundraiser event had 39 participants; everyone had a great time. The purchase of a new vehicle has been approved.
7. Old Business-
  - None
8. New Business-
  - a. Insulin/Medication Training for Our Friends House Personnel-
    - Ms. Smith presented the need that some of the clients at Our Friends House have for insulin/medication during their stay at Our Friends House. The training is needed to accomplish meeting the needs of the clients.
    - Mr. Doll moved, seconded by Ms. Martin, to approve of the insulin/medication training needed for the personnel at Our Friends House.
  - b. Our Friends House Schedule-
    - Ms. Smith presented to the Board of Directors the new plan for the schedule at Our Friends House. The schedule includes providing services from Monday to Thursday with extended hours and will be closed on Friday. The new schedule was based on the client's needs.
    - Mr. Bowen moved, seconded by Ms. Martin, to approve of the new schedule for Our Friends House.
9. Correspondence-
  - None
10. Adjourn-
  - Ms. Martin moved, seconded by Ms. DeFreitas, to adjourn the Oceana County Council on Aging September 24, 2024, Board of Directors meeting at 2:30 pm. Voice vote, motion carried.

Respectfully submitted,  
San Juanita Jaramillo