



Oceana County Council on Aging
Board of Directors Annual Meeting
October 22, 2024

Present: Ron Rash, Doug Bacon, Jon Bowen, Frank Doll, Emma Kirwin, Janet Schultz, Michelle Martin

Absent: Sally DeFietas

Staff: Stephanie Moore, Kay Butcher, Lisa Nagel, Gwen Adams, San Juanita Jaramillo

Attendees: Lauren Copeland, Lori Suttner, Paula Vanderputte

The Board of Directors meeting was called to order at 1:30 pm. by Mr. Rash followed by the Pledge of Allegiance.

1. Public Comment:

- Ms. Kirwin shared the topic of the waste having an impact on soil in some surrounding areas, how is creating the contamination in some fields. There are postcards that can be signed.

2. Board of Directors meeting minutes- September 24, 2024

- Ms. Kirwin moved, seconded by Mr. Doll, to approve the Oceana County Council on Aging September 24, 2024, Board of Directors meeting minutes. Voice vote, motion carried.

3. Financial Report- Oceana County Council on Aging, September 24, 2024, Financials. 2023 Financial Statement & Tax Return

- Ms. Martin moved, seconded by Mr. Bacon, to receive the Oceana County Council on Aging September 24, 2024, financial statements as presented. Voice vote, motion carried.
- Ms. Martin moved, seconded by Mr. Bowen, to receive the 2023 financial statements & tax return as presented. Voice vote, motion carried.

4. Personnel Committee:

a. Nominating Committee, Board of Directors:

- Mr. Rash renewed his term to continue as a Board of Directors Member.
- Mr. Bowen moved, and was seconded by Ms. Martin, to renew the 3-year term for Mr. Bacon as the Vice President for the Oceana County Council on Aging Board of Directors.

b. Board Members:

- Mr. Rash introduced Lori Suttner and Paula Vanderputte as candidates for the Oceana County Council on Aging Board of Directors Members. A motion was called by the Board of Directors to update the By Laws on the number of Board Members to be a minimum of 7 Board Members and a maximum of 12 Board Members. Ms. Martin moved and seconded by Mr. Doll, to update the By Laws on the number of Board Members. Voice vote, motion carried.
- Ms. Martin moved and seconded by Mr. Bowen to accept Ms. Suttner and Ms. Vanderputte as Directors on the Board.

5. Program Committee Report: No Report

6. Director's Report: Stephanie Moore

- Ms. Adams will be leaving her employment with the Oceana County Council on Aging in November. Ms. Moore shared she attended a training; she obtained information for the Human Resources Department. The Senior Care Services Director has been scheduling appointments for Medicare. In the H.R Department the sick time will be going into effect in February 2025, 1 hour of sick time per 30 hours worked.

7. Old Business:

- A plan is needed to decide on the replacement of the bathtub from OFH or to make the necessary repairs on it. The bathtub was installed in 2020, but many complications came along with it and no place has been found to make the necessary repairs. When looking at the possibilities of installing a new one, it will include looking at grants and funds.

8. New Business:

- The vehicle Toyota Corolla- If kept will have to be considered as storage for insurance purposes. Selling it is another option; Ms. Nagel suggested a silent auction. Mr. Bowen moved, seconded by Ms. Kirwin, to sell the Toyota Corolla. Voice vote, motion carried.

9. Correspondence:

- Mr. Rash announced the recognition of Mr. Bacon as the 2024 person of the year. Everyone congratulated Mr. Bacon for his great recognition.
- 10.** Ms. Martin moved, seconded by Ms. Kirwin, to adjourn the Oceana County Council on Aging meeting at 2:31 pm. Voice vote, motion carried.

Respectfully submitted,

San Juanita Jaramillo