



Oceana County Council on Aging

Board of Directors Meeting

February 25, 2025

Present: Ron Rash, Doug Bacon, Jon Bowen, Frank Doll, Janet Schultz, Emma Kirwin, Michelle Martin, Paula Vanderputte.

Absent: Sally DeFreitas, Lori Suttner

Staff: Stephanie Moore, Kay Butcher, Lisa Nagel, Bradley Youngstrom, San Juanita Jaramillo

Attendees: Lauren Copeland, Pamela Czurak

The Board of Directors meeting was called to order at 1:30 pm. By Mr. Rash followed by the Pledge of Allegiance.

1. Public Comment-

- Lauren Copeland announced that the Volunteer Income Tax Assistance to file Taxes is at the OCCOA center every Monday. To set up an appointment, call the 211-assistance line.

2. Board of Directors meeting minutes- January 28, 2025

Mr. Bacon moved, seconded by Mr. Bowen, to approve the Oceana County Council on Aging January 28, 2025, Board of Directors meeting minutes. Voice vote, motion carried.

3. Financial Report- Oceana County Council on Aging, January 31, 2025, Financials.

- Ms. Butcher suggested to each Board Member the option of receiving the Financial Reports electronically, this will give them the opportunity to read it before the meeting. She also mentioned that if there are any questions noted for the Financial Report, she will answer the questions during the meeting.

Ms. Vanderputte moved, seconded by Ms. Kirwin, to receive the Oceana County Council on Aging January 31, 2025, financial statements as presented. Voice vote, motion carried.

4. Personnel Committee-

- Planning to have the Volunteer Appreciation Dinner on April 25, 2025.
- Ms. Pamela Czurak was introduced as a candidate for the Oceana County Council on aging Board of Directors Member. Ms. Czurak is a volunteer at OCCOA center, she volunteers as one of the servers during lunch at the center.

Ms. Kirwin moved, seconded by Mr. Doll, to accept Ms. Czurak as a Director on the Board.

A general welcome to Ms. Czurak was expressed.

5. Program Committee Report-

- Nothing new to report.

6. Director's Report-

- Ms. Moore talked about the Moroccan Dinners and how it was a good turnout, it was one of the biggest dinners that have been done. On March 8th will be having the Tex-Mex Dinner, that will conclude the Dinners Around The World for this year. On Thursday February 27th a group will be going to West Shore Community College to see the show Steel Magnolias. On Valentine's Day there was a good number of attendees for Lunch. In the process of applying for two Grants. Working on creating a support group for those who take care of their parents. New water heaters and new thermometers have been installed at Our Friends House. We are in the transition of a new IT company, and we now have a new server installed. The phone services will remain with Catchmark.

7. Old Business-

- a. New Director on the Board.
- b. A new sick time policy is needed for the Part Time B employees.

8. New Business-

- Background Checks and Policies updated for each Board of Directors Member.

9. Correspondence-

- Oceana County Council on Aging participated in the project Flowers for Seniors on Valentine's Day, there was a total of 275 flower arrangements that were distributed.

10. Adjourn-

Ms. Martin moved, seconded by Ms. Kirwin, to adjourn the Oceana County Council on Aging meeting at 2:05 pm. Voice vote, motion carried.

Respectfully submitted,

San Juanita Jaramillo