



Oceana County Council on Aging

Board of Directors Meeting

April 22, 2025

Present: Ron Rash, Frank Doll, Janet Schultz, Pamela Czurak, Sally DeFreitas, Emma Kirwin, Lori Suttner, Michelle Martin.

Absent: Doug Bacon, Jon Bowen, Paula Vandeputte

Staff : Stephanie Moore, Kay Butcher, Lisa Nagel, Jaccie Smith, San Juanita Jaramillo

Attendees: Jo Vanderweele

The Board of Directors meeting was called to order at 1:30 pm. by Mr. Rash followed by the Pledge of Allegiance.

- 1. Public Comment-** None
- 2. Board of Directors meeting minutes-** March 25, 2025

Mr. Doll moved, seconded by Ms. Martin, to receive the Oceana County Council on Aging March 25, 2025, Board of Directors meeting minutes. Voice vote, motion carried.

- 3. Financial Report-** Oceana County Council on Aging, March 31, 2025, Financials.
 - Ms. Czurak moved, seconded by Ms. Martin, to receive the Oceana County Council on Aging March 30, 2025, financial statements as presented. Voice vote, motion carried.
- 4. Personnel Committee-**
 - Ms. Suttner went over the plans for the Volunteer Dinner Appreciation, scheduled for April 25th at 5 pm. She asked for volunteer help and desserts.
- 5. Program Committee Report-** Nothing new to report
- 6. Director's Report-** Stephanie Moore

- A new Facilities & Maintenance employee, his name is Javier Alcala. Panels are being installed for the reduction on echo/sound in some areas of the building.

7. Old Business- None

8. New Business-

- **Jaccie Smith-** She went over the cost share proposal for Community Living Support Specialist and Our Friends House Services. Increase for CLS proposal is \$12.00 to \$18.00 per hour. The cost proposal for Our Friends House, for half a day it would be \$50.00 and full day at \$90.00, with an additional cost for SPA Services. Proposals for CLS and OFH are for new clients. Jaccie also added that the SPA services have increased, now that they are offered to private clients.

Unanimous vote approval to accept the Cost Share Proposal for Community Living Support & Our Friends House Services. Ms. Suttner moved, seconded by Ms. Martin.

Roll call vote

Lori Suttner	Yes
Frank Doll	Yes
Pamela Czurak	Yes
Michelle Martin	Yes
Sally DeFreitas	Yes
Emma Kirwin	Yes
Janet Schultz	Yes
Ron Rash	Yes
Doug Bacon	Absent
Jon Bowen	Absent
Paula Vanderputte	Absent

- **Lisa Nagel-**

MDOT reported that the ADA has some required updates for website postings. We have until June of 2027 to begin following the new ADA requirements. There is a need for training on this new requirement, because we receive public funding, we need to provide information on our website that is accessible to all.

9. Correspondence-

- Jaccie shared a mission statement from the Community Living Support Specialist Services. A senior needed a new safe home, after 8 months and after many phone calls involved, she now has a safe place to call home. Another mission moment is from Our Friends House Services, an assessment was completed and the client got to visit the OFH building for a good part of the day. Her family was convinced that she would not want to join or even want to ride on the bus. The family was hesitant, and the one visit turned into a commitment, now she attends twice a week. Attending OFH brings her joy, she now rides the bus and has made new friends.
- Lisa received a card from a new client who was assisted by Volunteer Driving Services. He was very appreciative for the transportation services that the volunteer drivers provide.

10. Adjourn-

- Ms. DeFreitas moved, seconded by Ms. Kirwin, to adjourn the Oceana County Council on Aging April 22, 2025, Board of Directors meeting at 2:35 pm. Voice vote, motion carried.

Respectfully submitted,

San Juanita Jaramillo