



Oceana County
Council on Aging
Where **YOU** Belong

Oceana County Council on Aging
Board of Directors Meeting Minutes
January 27, 2026

Present: Doug Bacon, Lori Suttner, Jon Bowen, Pamela Czurak, Ron Rash, Emma Kirwin, Janet Schultz, Paula Vanderputte, Sally DeFreitas.

Absent: Frank Doll

Staff: Stephanie Moore, Kay Butcher, Lisa Nagel, Jaccie Smith, Bradley Youngstrom, Kathy Beebe, Gwen Adams, San Juanita Jaramillo.

Attendees: Amy Florea, Mary Sloan, Selden Novotny, Sue Stace, Mary Lulich, Mark Sampson, Mark Triewiler.

The Board of Directors meeting was called to order at 1:30 p.m. by Mr. Bacon followed by the Pledge of Allegiance.

- 1. Public Comment-** Mr. Bacon initiated the public comment by reading the Policy on Public Comment.
 - Public comment was continued by attendees.
- 2. Board of Directors meeting minutes-** December 9, 2025.
 - Mr. Rash moved, seconded by Ms. DeFreitas, to approve the Oceana County Council on Aging December 9, 2025, Board of Directors meeting minutes. Voice vote, motion carried.
- 3. Financial Report-** Oceana County Council on Aging, December 9, 2025, financials.
 - Mr. Rash moved, seconded by Ms. Suttner, to receive the Oceana County Council on Aging December 31, 2025, financial statements as presented. Voice vote, motion carried.
- 4. Personnel Committee-** No report.
- 5. Program Committee report-** No report.
- 6. Director's report-** See Attached.

7. Old Business-

- Ms. Smith explained the purpose of the Special Direct Care Worker Grant and what it is used for.
- Ms. Moore requested approval of payment to recommended staff of the \$6,000.00 Senior Resources Appreciation Bonus.

Vote to approve payment of the Senior resources Appreciation Bonus, Ms. Vanderputte moved, seconded by Mr. Rash. Roll call vote.

Doug Bacon	Yes
Lori Suttner	Yes
Jon Bowen	Yes
Pamela Czurak	Yes
Sally DeFreitas	Yes
Emma Kirwin	Yes
Janet Schultz	Yes
Ron Rash	Yes
Paula Vanderputte	Yes

8. New Business-

- a. Ms. Adams requested approval of Michigan Arts & Culture Council Assurances (MACC) Grant application. She explained what the grant includes and mentioned there is a cash match amount for the grant. The matching amount will adjust depending on the expenses.

Vote approval for the MACC Grant application, Ms. Czurak moved, seconded by Ms. Suttner. Roll call vote.

Doug Bacon	Yes
Lori Suttner	Yes
Jon Bowen	Yes
Pamela Czurak	Yes
Janet Schultz	Yes
Emma Kirwin	Yes
Paula Vanderputte	Yes
Ron Rash	Yes
Sally DeFreitas	Yes

- b. Ms. Smith presented a mission moment to thank all the Community Living support Specialists, they took the initiative to check on their clients during the challenging weather conditions. We thank them for their dedication and

care that they demonstrate for every client. Ms. Smith shared a letter that was written by an employee, the employee expressed their gratitude for the Hardship Direct Care Worker Bonus and shared how this bonus has helped her family with unexpected hardship situations.

9. Correspondence-

- Letter from Pam Curtis at Senior Resources.

10. Adjourn-

- Mr. Rash moved, seconded by Ms. Suttner to adjourn the Oceana County Council on Aging meeting at 2:38 p.m. Voice vote, motion carried.

Respectfully submitted,

San Juanita Jaramillo

	ACTUAL 2026 FINAL	ORIGINAL 2026	AMENDED 2026	YTD 01/01/2026	JANUARY ACTIVITY	YTD 01/31/2026	% of BUDGET
INCOME							
ADS	\$ 87,662	\$ 81,300.00	\$ 81,300.00		\$ 1,637.25	\$ 1,637.25	2%
CAP OUTLAY	\$ 2,000				\$ -	\$ -	
FACILITY	\$ 3,863	\$ 5,000.00	\$ 5,000.00		\$ 1,600.00	\$ 1,600.00	32%
GEN. ADMIN.	\$ 83,469	\$ 60,500.00	\$ 60,500.00		\$ 4,389.50	\$ 4,389.50	7%
PROG.	\$ 90,481	\$ 102,200.00	\$ 102,200.00		\$ 9,608.82	\$ 9,608.82	9%
SCS	\$ 141,004	\$ 138,500.00	\$ 138,500.00		\$ 12,409.44	\$ 12,409.44	9%
TRANS.	\$ 415,957	\$ 231,471.00	\$ 231,471.00		\$ 7,670.64	\$ 7,670.64	3%
MILLAGE	\$ 1,162,171	\$ 1,684,334.00	\$ 1,684,334.00		\$ 86,485.97	\$ 86,485.97	5%
TOTAL INCOME	\$ 1,986,606	\$ 2,303,305.00	\$ 2,303,305.00	\$ -	\$ 123,801.42	\$ 123,801.42	5%
EXPENSE							
ADS	\$ 154,788	\$ 127,100.00	\$ 127,100.00			\$ 14,279.65	11%
CAP OUTLAY	\$ 49,247	\$ 25,400.00	\$ 25,400.00			\$ -	0%
FACILITY	\$ 85,565	\$ 73,425.00	\$ 73,425.00			\$ 2,348.32	3%
GEN. ADMIN.	\$ 386,497	\$ 427,873.00	\$ 427,873.00			\$ 43,890.29	10%
PROG.	\$ 391,214	\$ 485,850.00	\$ 485,850.00			\$ 44,878.87	9%
SCS	\$ 296,329	\$ 311,930.00	\$ 311,930.00			\$ 34,788.11	11%
TRANS.	\$ 619,872	\$ 532,790.00	\$ 532,790.00			\$ 44,120.82	8%
TOTAL EXPENSE	\$ 1,983,511	\$ 1,984,368.00	\$ 1,984,368.00	\$ -	\$ -	\$ 184,306.06	9%
CONTINGENCY FUND	\$ 3,094	\$ 318,937.00	\$ 318,937.00				
TOTAL EXPENSE + CF	\$ 1,986,605	\$ 2,303,305.00	\$ 2,303,305.00	\$ -	\$ 184,306.06	\$ 184,306.06	8%

ADS - Adult Day Services

- * Our Friends House
- * Bathing Program

CAP. OUTLAY - Capital Outlay

- * Buildings
- * Building Equipment
- * Office Equipment
- * Parking Lot

CC&S - Case Coordination & Support Services

- * Case Coordination
- * Homemaking
- * Community Living Support Specialists
- * State Health Insurance Program (SHIP)
- * Advocacy

FACILITY

- * Rental
- * Maintenance

GEN. ADMINISTRATION

* Facility Operations: Insurance, Audit, Bank Fees, Employee Benefits, Advertising, Office Supply, Postage, Tax/Licenses

PROGRAMMING

- * Program Activities
- * Meal Program
- * Volunteer Services

TRANSPORTATION

- * Bus Services
- * Volunteer Driving
- * MI Dept. of Transportation-MDOT