



Oceana County
Council on Aging
Where **YOU** Belong

Oceana County Council on Aging
Board of Directors Meeting Minutes
March 24, 2026

Present: Doug Bacon, Lori Suttner, Jon Bowen, Pamela Czurak, Frank Doll, Ron Rash, Paula Vanderputte, Janet Schultz, Emma Kirwin, Sally DeFreitas.

Staff: Stephanie Moore, Kay Butcher, Lisa Nagel, Jaccie Smith, Bradley Youngstrom, Maria Castelo, San Juanita Jaramillo, Gwen Adams.

Attendees: Betty Root, Robin Rash, Carol Dennert, Ginny Bacon, Barb Graham, Malissa Vega, Barbara Kaltunas,

The Board of Directors meeting was called to order at 1:30 p.m. by Mr. Bacon followed by the Pledge of Allegiance.

- 1. Public Comment-** Mr. Bacon initiated the public comment by reading the Policy on Public Comment, 3 minutes for each public comment.
 - Public comment was continued by attendees.
- 2. Board of Directors meeting minutes-** February 24, 2026.
 - Ms. Kirwin moved, seconded by Ms. DeFreitas to approve the Oceana County Council on Aging February 24, 2026, Board of Directors meeting minutes. Voice vote, motion carried.
- 3. Financial Report-** Oceana County Council on Aging, February 28, 2026, financials.
 - Mr. Doll moved, seconded by Mr. Rash, to receive the Oceana County Council on Aging February 28, 2026, financial statements as presented. Voice vote, motion carried.
 - Amend the **Transportation Budget** by \$1,768,200 from \$231,471 to \$1,999,671 as follows:

Increase 40302/2 MDOT Grant-Vehicle & Equip. from \$0 to \$611,200 for FY2026.

Increase 40304 Transportation Grants-Other from \$0 to \$7,000 for United Way Grant.

Increase 40304 Transportation Grants-Other from \$0 to \$1,150,000 for MDOT Bus Garage Grant.

Ms. Suttner moved, seconded by Mr. Rash to amend the 2026 Oceana County Council on Aging Budget from \$2,303,305 to \$4,071,505.

Roll Call Vote:

Board Member Name	
Frank Doll	Yes
Paula Vanderputte	Yes
Ron Rash	Yes
Pamela Czurak	Yes
Lori Suttner	Yes
Doug Bacon	Yes
Jon Bowen	Yes
Emma Kirwin	Yes
Janet Schultz	Yes
Sally DeFreitas	Yes

4. Personnel Committee- Nothing to report.

5. Program Committee- Nothing to report.

6. Director's Report- See Attached.

- **Mission Moment-** Lisa Nagel (Transportation Director) presented Mission Moments from two bus drivers who, during their transportation of seniors each got to assist seniors at a time where their actions made a major positive impact in the seniors' lives.

7. Old Business- No report.

8. New Business- No report.

9. Correspondence- Ms. Suttner read an email that was received from Grace, requesting the daily care report from each client at Our Friends House.

10. Adjourn- Mr. Rash moved, seconded by Mr. Bowen to adjourn the Oceana County Council on Aging meeting at 2:22 p.m. Voice vote, motion carried.

Respectfully submitted,

San Juanita Jaramillo

	ACTUAL 2025 FINAL	ORIGINAL 2026	AMENDED 2026	YTD 02/28/2026	MARCH ACTIVITY	YTD 03/31/2026	% of BUDGET
INCOME							
ADS	\$ 87,662	\$ 81,300.00	\$ 81,300.00	\$ 5,051.89	\$ 3,536.50	\$ 8,588.39	11%
CAP OUTLAY	\$ 2,000			\$ -		\$ -	
FACILITY	\$ 3,863	\$ 5,000.00	\$ 5,000.00	\$ 2,625.00	\$ (50.00)	\$ 2,575.00	52%
GEN. ADMN.	\$ 83,469	\$ 60,500.00	\$ 60,500.00	\$ 9,537.30	\$ 16,558.27	\$ 26,095.57	43%
PROG.	\$ 90,481	\$ 102,200.00	\$ 102,200.00	\$ 16,665.51	\$ 9,142.77	\$ 25,808.28	25%
SCS	\$ 141,004	\$ 138,500.00	\$ 138,500.00	\$ 23,872.88	\$ 9,248.45	\$ 33,121.33	24%
TRANS.	\$ 415,957	\$ 231,471.00	\$ 1,999,671.00	\$ 18,750.84	\$ 13,416.62	\$ 32,167.46	2%
MILLAGE	\$ 1,162,171	\$ 1,684,334.00	\$ 1,684,334.00	\$ 182,304.44	\$ 48,795.20	\$ 231,099.64	14%
TOTAL INCOME	\$ 1,986,605	\$ 2,303,305.00	\$ 4,071,505.00	\$ 258,807.86	\$ 100,647.81	\$ 359,455.67	9%
EXPENSE							
ADS	\$ 154,788	\$ 127,100.00	\$ 127,100.00	\$ 23,394.82		\$ 32,143.94	25%
CAP OUTLAY	\$ 49,247	\$ 25,400.00	\$ 25,400.00	\$ -		\$ 2,048.51	8%
FACILITY	\$ 85,565	\$ 73,425.00	\$ 73,425.00	\$ 14,850.10		\$ 18,441.92	25%
GEN. ADMN.	\$ 386,497	\$ 427,873.00	\$ 427,873.00	\$ 74,736.43		\$ 108,637.91	25%
PROG.	\$ 391,214	\$ 485,850.00	\$ 485,850.00	\$ 75,236.68		\$ 107,051.06	22%
SCS	\$ 296,329	\$ 311,930.00	\$ 311,930.00	\$ 60,340.34		\$ 85,319.75	27%
TRANS.	\$ 619,872	\$ 532,790.00	\$ 532,790.00	\$ 75,030.34		\$ 108,873.62	20%
TOTAL EXPENSE	\$ 1,983,511	\$ 1,984,368.00	\$ 1,984,368.00	\$ 323,588.71	\$ -	\$ 462,516.71	23%
CONTINGENCY FUND	\$ 3,094	\$ 318,937.00	\$ 2,087,137.00				
TOTAL EXPENSE + CF	\$ 1,986,605	\$ 2,303,305.00	\$ 4,071,505.00	\$ 323,588.71	\$ 136,928.00	\$ 462,516.71	11%

ADS - Adult Day Services

- * Our Friends House
- * Bathing Program

CAP. OUTLAY - Capital Outlay

- * Buildings
- * Building Equipment
- * Office Equipment
- * Parking Lot

CC&S - Case Coordination & Support Services

- * Case Coordination
- * Homemaking
- * Community Living Support Specialists
- * State Health Insurance Program (SHIP)
- * Advocacy

FACILITY

- * Rental
- * Maintenance

GEN. ADMINISTRATION

- * Facility Operations: Insurance, Audit, Bank Fees, Employee Benefits, Advertising, Office Supply, Postage, Tax/Licenses

PROGRAMMING

- * Program Activities
- * Meal Program
- * Volunteer Services

TRANSPORTATION

- * Bus Services
- * Volunteer Driving
- * MI Dept. of Transportation-MDOT