



Oceana County
Council on Aging
Where YOU Belong

Oceana County Council on Aging
Board of Directors Meeting Minutes
June 23, 2026

Present: Doug Bacon, Lori Suttner, Jon Bowen, Pamela Czurak, Ron Rash, Emma Kirwin, Janet Schultz, Sally DeFreitas.

Staff: Stephanie Moore, Kay Butcher, Jaccie Smith, Bradley Youngstrom, Gwen Adams, Deb Hartman, Maria (Lupe) Castelo-Aguayo, John Earle.

The Board of Directors meeting was called to order at 1:30 p.m. by Mr. Bacon followed by the Pledge of Allegiance.

- 1. Public Comment-** No Public Comment.
- 2. Board of Directors meeting minutes-** April 28, 2026
 - Ms. Czurak moved, seconded by Mr. rash to approve the Oceana County Council on Aging April 28, 2026, Board of Directors meeting minutes. Voice vote, motion carried.
- 3. Financial Report-** Oceana County Council on Aging, April 30, 2026 and May 31, 2026.
 - Ms. Czurak moved, seconded by Mr. Rash, to receive the Oceana County Council on Aging April 30, 2026 and May 31, 2026 financial statements as presented. Voice, vote, motion carried.
- 4. Personnel Committee-**
 - Personnel Committee meeting with the Finance Committee to discuss adjusting employee wages.

Ms. Suttner moved, seconded by Mr. Bowen to approve the adjustments to employee wages.

Roll Call Vote:

Board Member Name	
Lori Suttner	Yes
Pamela Czurak	Yes
Ron Rash	Yes
Jon Bowen	Yes
Janet Schultz	Yes
Doug Bacon	Yes
Sally DeFreitas	Yes
Emma Kirwin	Yes

5. Program Committee- Nothing to report.

6. Director's Report- See Attached

7. Old Business- No report.

8. New Business-

- There will be a once a month 15 minutes with Lori, to talk with Lori before the meeting.

9. Correspondence-

- A letter from a Mental Health Professional, she will offer office series at the center.
- A note from Carmen (Bobbi Blackmer's daughter) to inform the selling of the kayak trailer.
- A card was received from Faye Mobley's daughter and sent a gift in memory of her mom.

10. Adjourn- Ms. Suttner moved, seconded by Ms. Czurak to adjourn the Ocedana County Council on Aging meeting at 2:03 p.m. Voice vote, motion carried.

Respectfully submitted,

San Juanita Jaramillo

	ACTUAL 2025 FINAL	ORIGINAL 2026	AMENDED 2026	YTD 05/31/2026	JUNE ACTIVITY	YTD 06/30/2026	% of BUDGET
INCOME							
ADS	\$ 87,662	\$ 81,300.00	\$ 81,300.00	\$ 17,754.44	\$ 4,755.98	\$ 22,510.42	28%
CAP OUTLAY	\$ 2,000			\$ -		\$ 1,000.00	
FACILITY	\$ 3,863	\$ 5,000.00	\$ 5,000.00	\$ 2,025.00	\$ 1,700.00	\$ 3,725.00	75%
GEN. ADMN.	\$ 83,489	\$ 60,500.00	\$ 60,500.00	\$ 42,003.00	\$ 7,518.05	\$ 49,521.05	82%
PROG.	\$ 90,481	\$ 102,200.00	\$ 102,200.00	\$ 43,585.34	\$ 8,589.99	\$ 52,175.33	51%
SCS	\$ 141,004	\$ 138,500.00	\$ 138,500.00	\$ 48,160.82	\$ 5,497.54	\$ 53,658.36	39%
TRANS.	\$ 415,957	\$ 231,471.00	\$ 1,999,671.00	\$ 130,537.24	\$ 5,061.78	\$ 135,599.02	7%
MILLAGE	\$ 1,162,171	\$ 1,684,334.00	\$ 1,684,334.00	\$ 483,705.74	\$ 128,840.80	\$ 612,546.54	36%
TOTAL INCOME	\$ 1,986,605	\$ 2,303,305.00	\$ 4,071,505.00	\$ 767,771.58	\$ 161,964.14	\$ 930,735.72	23%
EXPENSE							
ADS	\$ 154,788	\$ 127,100.00	\$ 127,100.00	\$ 52,616.98		\$ 61,609.91	48%
CAP OUTLAY	\$ 49,247	\$ 25,400.00	\$ 25,400.00	\$ 3,892.02		\$ 5,040.96	20%
FACILITY	\$ 85,565	\$ 73,425.00	\$ 73,425.00	\$ 26,558.52		\$ 32,937.88	45%
GEN. ADMN.	\$ 386,497	\$ 427,873.00	\$ 427,873.00	\$ 189,806.52		\$ 225,721.20	53%
PROG.	\$ 391,214	\$ 485,850.00	\$ 485,850.00	\$ 180,348.07		\$ 225,160.00	46%
SCS	\$ 296,329	\$ 311,930.00	\$ 311,930.00	\$ 121,690.46		\$ 138,673.40	44%
TRANS.	\$ 619,872	\$ 532,790.00	\$ 532,790.00	\$ 236,335.84		\$ 272,736.12	51%
TOTAL EXPENSE	\$ 1,983,511	\$ 1,984,368.00	\$ 1,984,368.00	\$ 811,248.41	\$ -	\$ 961,879.47	48%
CONTINGENCY FUND	\$ 3,094	\$ 318,937.00	\$ 2,087,137.00				
TOTAL EXPENSE + CF	\$ 1,986,605	\$ 2,303,305.00	\$ 4,071,505.00	\$ 811,248.41	\$ 150,831.06	\$ 961,879.47	24%

ADS - Adult Day Services

- * Our Friends House
- * Bathing Program

CAP. OUTLAY - Capital Outlay

- * Buildings
- * Building Equipment
- * Office Equipment

*** Parking Lot****CC&S - Case Coordination & Support Services**

- * Case Coordination
- * Homemaking
- * Community Living Support Specialists
- * State Health Insurance Program (SHIP)

*** Advocacy****FACILITY**

- * Rental
- * Maintenance

GEN. ADMINISTRATION

- * Facility Operations: Insurance, Audit, Bank Fees, Employee Benefits, Advertising, Office Supply, Postage, Tax/Licenses

PROGRAMMING

- * Program Activities
- * Meal Program
- * Volunteer Services

TRANSPORTATION

- * Bus Services
- * Volunteer Driving
- * MI Dept. of Transportation-MDOT

JUNE 2026 Amended Budget

BUDGET SUMMARY

	ACTUAL 2025 FINAL	ORIGINAL 2026	AMENDED 2026	YTD 05/31/2026	JUNE ACTIVITY	YTD 06/30/2026	% of BUDGET	Original	Amended
INCOME									
ADS	\$ 87,662	\$ 81,300.00	\$ 69,800.00	\$ 17,754.44	\$ 4,755.98	\$ 22,510.42	32%	\$ 81,300	\$ 69,800
CAP OUTLAY	\$ 2,000		\$ 13,000.00	\$ -		\$ 1,000.00		\$ 13,000	\$ 5,000
FACILITY	\$ 3,863	\$ 5,000.00	\$ 5,000.00	\$ 2,025.00	\$ 1,700.00	\$ 3,725.00	75%	\$ 5,000	\$ 72,000
GEN. ADMIN.	\$ 83,469	\$ 60,500.00	\$ 72,000.00	\$ 42,003.00	\$ 7,518.05	\$ 49,521.05	69%	\$ 60,500	\$ 102,200
PROG.	\$ 90,481	\$ 102,200.00	\$ 102,200.00	\$ 43,585.34	\$ 8,589.99	\$ 52,175.33	51%	\$ 102,200	\$ 120,000
SCS	\$ 141,004	\$ 138,500.00	\$ 120,000.00	\$ 48,160.82	\$ 5,497.54	\$ 53,658.36	45%	\$ 138,500	\$ 120,000
TRANS.	\$ 415,957	\$ 231,471.00	\$ 2,022,351.75	\$ 130,537.24	\$ 5,061.78	\$ 135,599.02	7%	\$ 231,471	\$ 261,158
MILLAGE	\$ 1,162,171	\$ 1,684,334.00	\$ 1,684,334.00	\$ 485,705.74	\$ 128,840.80	\$ 612,546.54	36%	\$ 1,684,334	\$ 1,684,334
TOTAL INCOME	\$ 1,986,605	\$ 2,303,305.00	\$ 4,088,685.75	\$ 767,771.58	\$ 161,964.14	\$ 930,735.72	23%	\$ 2,303,305	\$ 2,327,492
EXPENSE									
ADS	\$ 154,788	\$ 127,100.00	\$ 131,310.00	\$ 52,616.98		\$ 61,609.91	47%	\$ 127,100	\$ 131,310
CAP OUTLAY	\$ 49,247	\$ 25,400.00	\$ 32,700.00	\$ 3,892.02		\$ 5,040.96	15%	\$ 25,400	\$ 32,700
FACILITY	\$ 85,565	\$ 73,425.00	\$ 74,425.00	\$ 28,558.52		\$ 32,937.88	44%	\$ 73,425	\$ 74,425
GEN. ADMIN.	\$ 386,497	\$ 427,873.00	\$ 475,503.00	\$ 189,806.52		\$ 225,721.20	47%	\$ 427,873	\$ 475,503
PROG.	\$ 391,214	\$ 485,850.00	\$ 493,500.00	\$ 180,348.07		\$ 225,160.00	46%	\$ 485,850	\$ 493,500
SCS	\$ 296,329	\$ 311,930.00	\$ 301,800.00	\$ 121,690.46		\$ 138,673.40	46%	\$ 311,930	\$ 301,800
TRANS.	\$ 619,872	\$ 532,790.00	\$ 2,335,090.00	\$ 236,335.84		\$ 272,736.12	12%	\$ 532,790	\$ 573,890
TOTAL EXPENSE	\$ 1,983,511	\$ 1,984,368.00	\$ 3,844,328.00	\$ 811,248.41	\$ -	\$ 961,879.47	25%	\$ 1,984,368	\$ 2,083,128
CONTINGENCY FUND	\$ 3,094	\$ 318,937.00	\$ 244,357.75					\$ 318,937	\$ 244,364
TOTAL EXPENSE + CF	\$ 1,986,605	\$ 2,303,305.00	\$ 4,088,685.75	\$ 811,248.41	\$ 150,631.06	\$ 961,879.47	24%	\$ 2,303,305	\$ 2,327,492

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