



Oceana County
Council on Aging

Where **YOU** Belong

Oceana County Council on Aging
Board of Directors Meeting Minutes
August 25, 2026

Present: Doug Bacon, Lori Suttner, Ron Rash, Frank Doll, Janet Schultz, Emma Kirwin.

Absent: Pamela Czurak, Paula Vanderputte, Sally Defreitas, Jon Bowen.

Staff: Stephanie Moore, Kay Butcher, Bradley Youngstrom, San Juanita Jaramillo, Jaccie Smith, Lisa Nagel, Michelle Werner.

Attendees: Jo Vanderweele, Betty Root, Malissa Vega, Marilyn Gebhart, Carol Dennert.

The Board of Directors meeting was called to order at 1:30 p.m. by Mr. Bacon followed by the Pledge of Allegiance.

1. **Public Comment-** No Public Comment.
2. **Board of Directors meeting minutes-** July 28, 2026.
 - Mr. Rash moved, seconded by Ms. Suttner to approve the Oceana County Council on Aging July 28, 2026, Board of Directors meeting minutes. Voice vote, motion carried.
3. **Financial Report-** Oceana County Council on Aging July 31, 2026 Financials.
 - Ms. Suttner moved, seconded by Ms. Kirwin to receive the Oceana County Council on aging July 31, 2026 financial statements as presented. Voice vote, motion carried.
 - Ms. Kirwin moved, seconded by Ms. Suttner to approve the OCCOA 2025 Form 990 and Financial Statements as presented by Sarah Kanitz at the July 28, 2026 Board meeting. Voice vote, motion carried.
4. **Personnel Committee-** Nothing new to report.
5. **Program Committee-** Nothing new to report.

- 6. Director's Report-** See Attached.
- 7. Old Business-** No Report.
- 8. New Business-** No Report.
- 9. Correspondence-** None.
- 10. Adjourn-**

Ms. Suttner moved, seconded by Mr. Rash to adjourn the Oceana County Council on Aging meeting at 2:00 p.m. Voice vote, motion carried.

Respectfully submitted,

San Juanita Jaramillo

	ACTUAL 2025 FINAL	ORIGINAL 2026	AMENDED 2026	YTD 07/31/2026	AUGUST ACTIVITY	YTD 08/31/2026	% of BUDGET
INCOME							
ADS	\$ 87,662	\$ 81,300.00	\$ 69,800.00	\$ 28,856.01	\$ 4,558.35	\$ 33,414.36	48%
CAP OUTLAY	\$ 2,000		\$ 13,000.00	\$ 10,551.87		\$ 10,551.87	
FACILITY	\$ 3,863	\$ 5,000.00	\$ 5,000.00	\$ 2,437.50	\$ 312.50	\$ 2,750.00	55%
GEN. ADMN.	\$ 83,469	\$ 60,500.00	\$ 72,000.00	\$ 55,846.60	\$ 4,901.86	\$ 60,748.46	84%
PROG.	\$ 90,481	\$ 102,200.00	\$ 102,200.00	\$ 56,765.03	\$ 11,367.35	\$ 68,132.38	67%
SCS	\$ 141,004	\$ 138,500.00	\$ 120,000.00	\$ 60,354.40	\$ 6,004.76	\$ 66,359.16	55%
TRANS.	\$ 415,957	\$ 231,471.00	\$ 2,022,351.75	\$ 168,303.76	\$ 20,951.97	\$ 189,255.73	9%
MILLAGE	\$ 1,162,171	\$ 1,684,334.00	\$ 1,684,334.00	\$ 701,416.70	\$ 99,115.50	\$ 800,532.20	48%
TOTAL INCOME	\$ 1,986,605	\$ 2,303,305.00	\$ 4,088,685.75	\$ 1,084,531.87	\$ 147,212.29	\$ 1,231,744.16	30%
EXPENSE							
ADS	\$ 154,788	\$ 127,100.00	\$ 131,310.00	\$ 73,987.77		\$ 85,549.41	65%
CAP OUTLAY	\$ 49,247	\$ 25,400.00	\$ 32,700.00	\$ 10,224.85		\$ 10,224.85	31%
FACILITY	\$ 85,565	\$ 73,425.00	\$ 74,425.00	\$ 36,628.21		\$ 42,098.92	57%
GEN. ADMN.	\$ 386,497	\$ 427,873.00	\$ 475,503.00	\$ 273,617.74		\$ 314,581.45	66%
PROG.	\$ 391,214	\$ 485,850.00	\$ 493,500.00	\$ 273,439.61		\$ 311,917.53	63%
SCS	\$ 296,329	\$ 311,930.00	\$ 301,800.00	\$ 164,550.21		\$ 183,861.06	61%
TRANS.	\$ 619,872	\$ 532,790.00	\$ 2,335,090.00	\$ 325,943.17		\$ 370,233.12	16%
TOTAL EXPENSE	\$ 1,983,511	\$ 1,984,368.00	\$ 3,844,328.00	\$ 1,158,391.56	\$ -	\$ 1,318,466.34	34%
CONTINGENCY FUND	\$ 3,094	\$ 318,937.00	\$ 244,357.75				
TOTAL EXPENSE + CF	\$ 1,986,605	\$ 2,303,305.00	\$ 4,088,685.75	\$ 1,158,391.56	\$ 160,074.78	\$ 1,318,466.34	32%

ADS - Adult Day Services

- * Our Friends House
- * Bathing Program

CAP. OUTLAY - Capital Outlay

- * Buildings
- * Building Equipment
- * Office Equipment
- * Parking Lot

CC&S - Case Coordination & Support Services

- * Case Coordination
- * Homemaking
- * Community Living Support Specialists
- * State Health Insurance Program (SHIP)
- * Advocacy

FACILITY

- * Rental
- * Maintenance

GEN. ADMINISTRATION

- * Facility Operations: Insurance, Audit, Bank Fees, Employee Benefits, Advertising, Office Supply, Postage, Tax/Licenses

PROGRAMMING

- * Program Activities
- * Meal Program
- * Volunteer Services

TRANSPORTATION

- * Bus Services
- * Volunteer Driving
- * MI Dept. of Transportation-MDOT